



School Governor Training Programme

2019-2020

Rhondda Cynon Taf

&

Mandatory Training

2019-2020

Central South Consortium



[www.rctcbc.gov.uk/
schoolgovernor](http://www.rctcbc.gov.uk/schoolgovernor)



Consortium Canolbarth y De
Central South Consortium

Gwasanaeth Addysg ar y Cyd
Joint Education Service



RHONDDA CYNON TAF

Please see details of our Governor Training events planned for the forthcoming term.

In Rhondda Cynon Taf we aim to support and develop our governors to undertake their role effectively and efficiently. The courses included are aimed to assist and prepare you for the tasks you will have to undertake as a governor. I would therefore strongly encourage you to engage in as many of the training opportunities available to you as possible.

Governors are aware of the mandatory training requirements. All governors who are deemed to require any of the mandatory training have been notified of this by email/letter.

Governor Support also offers an online training facility for the mandatory training. If you are interested in completing this training online, please contact your Governor Support Officer to arrange access.

Where governors are members of certain committees, for example Performance Management, Complaint or Pupil Exclusions, it is recommended that these governors attend the relevant training. Link Governors are also encouraged to attend relevant training.

Governor Support **would strongly encourage governing bodies, or school clusters to switch their focus on governor training to specific topics or issues that are particularly relevant to them as an individual school, or group.** We are able to offer 'tailored' training courses to individual governing bodies, or to clusters, on any topic of your choice.

For further information, please e-mail ***Governor.Support@rctcbc.gov.uk***

Central South Consortium will provide Governor Training courses through the medium of Welsh, subject to demand.

There is a minimum attendance requirement for each course of 5 participants (10 for the Central South Consortium courses). We would also ask that you give us adequate notice if you are unable to attend any course you have booked on (at least 10 days), in order that we can determine whether it can proceed or not.

Thank you for the commitment you have shown in your role as a governor of a school in Rhondda Cynon Taf.

Gaynor Davies

Director of Education and Inclusion Services

Data

	Venue	Date	Time
AUTUMN 2019	Mountain Ash Comprehensive	Wed 20 November 2019	4:00 - 6:00pm
SPRING 2020	Ty Trevithick	Wed 29 January 2020	3:30 - 5:30pm
	Ty Trevithick (Welsh Medium)	Tues 3 March 2020	3:30 - 5:30pm
	Porth Community School	Wed 11 March 2020	4:00 - 6:00pm
SUMMER 2020	Bryncelynog Comprehensive	Wed 24 June 2020	4:00 - 6:00pm

Induction

	Venue	Date	Time
AUTUMN 2019	Mountain Ash Comprehensive	Tues 8 October 2019	4:00 - 6:00pm
	Porth Community School	Wed 6 November 2019	4:00 - 6:00pm
SPRING 2020	Ty Trevithick (Welsh Medium)	Tues 14 January 2020	3:30 - 5:30pm
	Ty Trevithick	Thur 27 February 2020	3:30 - 5:30pm
SUMMER 2020	Tonyrefail Community School	Tues 12 May 2020	5:00 - 7:00pm
	Aberdare Community School	Wed 10 June 2020	4:00 - 6:00pm

Chair

	Venue	Date	Time
AUTUMN 2019	Pontypridd High	Tues 10 December 2019	4:00 - 6:00pm

Challenge & Support

	Venue	Date	Time
SPRING 2020	Pontypridd High	Thur 23 January 2020	4:00 - 6:00pm

Headteacher Performance Management

	Venue	Date	Time
AUTUMN 2019	Pontypridd High	Tues 22 October 2019	5:00 - 7:00pm

Spring Briefing Session

	Venue	Date	Time
SPRING 2020	Pontypridd High	Mon 30 March 2020	6:00 - 8:00pm

Attendance:

This session will cover attendance data, school process, interface with AWS (statutory duties and legislation, registration practices and FPN's).

	Venue	Date	Time
AUTUMN 2019	Aberdare Community School	Tues 19 November 2019	4:30 - 6:00pm
SPRING 2020	Tonyrefail Community School	Tues 3 March 2020	4:30 - 6:00pm
SUMMER 2020	Ysgol Nantgwyn	Thur 11 June 2010	4:30 - 6:00pm

Careers and World of Work

An overview of Careers and the World of Work for KS3-5 –what it is and why it is important for learners

- The Careers and World of Work Framework (KS3-5, age 11-19)
- The role of careers advisers and Careers Wales.
- The importance of the role of governors in careers and world of work provision
- Links between careers and the world of work to the new curriculum (Donaldson)
- An overview of the Gatsby benchmarks - currently being piloted in RCT Schools.

	Venue	Date	Time
AUTUMN 2019	Ty Trevithick	Tues 15 October 2019	4:00 - 6:00pm
SPRING 2020	Y Pant	Tues 4 February 2020	4:00 - 6:00pm
SUMMER 2020	Porth Community School	Tues 12 May 2020	4:00 - 6:00pm

Child Safeguarding

This training will focus on governor roles and responsibilities in respect of Safeguarding arrangements within schools. The objectives of the session will be to explore:-

- What is meant by safeguarding and child protection.
- An overview of safeguarding and child protection in respect of specific governing body responsibilities.
- What will Estyn inspect regarding the schools safeguarding arrangements.
- Response to disclosure / safeguarding concern.
- Allegations against staff and procedures to be followed.

	Venue	Date	Time
AUTUMN 2019	Aberdare Community School	Thur 10 October 2019	4:00 - 6:00pm
	Tonyrefail Community School	Thur 17 October 2019	4:00 - 6:00pm
SPRING 2020	Porth Community School	Thur 6 February 2020	4:00 - 6:00pm
	Mountain Ash Comprehensive	Tues 24 March 2020	4:00 - 6:00pm
SUMMER 2020	Ysgol Nantgwyn	Thur 7 May 2020	4:00 - 6:00pm
	Y Pant	Tues 2 June 2020	4:00 - 6:00pm

Children Looked After

- To discuss the implications for Children Looked After (CLA) within education
- To understand the context for CLA within RCT
- To discuss the roles and responsibilities of relevant professionals
- To understand the purpose of a Personal Education Plan (PEP)
- Relevant guidance and policies

	Venue	Date	Time
AUTUMN 2019	Aberdare Community School	Wed 2 October 2019	3:30-5:30pm
	Ty Elai	Mon 2 December 2019	2:00-4:00pm
SPRING 2020	Bryncelynog Comprehensive	Wed 15 January 2020	3:30-5:30pm
	Ty Trevithick	Wed 25 March 2020	2:00-4:00pm
SUMMER 2020	Porth Community School	Wed 29 April 2020	3:30-5:30pm
	Bryncelynog Comprehensive	Wed 24 June 2020	2:00-4:00pm

Complaints:

This session will provide guidance for governors in dealing with complaints effectively.

	Venue	Date	Time
AUTUMN 2019	Ty Trevithick	Thur 14 November 2019	4:00 - 6:00pm
SPRING 2020	Porth Community School	Mon 16 March 2020	4:00 - 6:00pm
SUMMER 2020	Bryncelynog Comprehensive	Wed 10 June 2020	4:00 - 6:00pm

Cwm Taf Healthy School Scheme:

Overview of the scheme and explanation of the phases. Advice for Governors on how they can facilitate and support the Healthy Schools process. Covering the benefits of the Healthy School Scheme and preparing schools in readiness for the Wellbeing aspects of Estyn Inspections.

	Venue	Date	Time
AUTUMN 2019	Ty Trevithick	Wed 23 October 2019	5:00-6:00pm
SPRING 2020	Bryncelynog Comprehensive	Wed 29 January 2020	5:00-6:00pm
SUMMER 2020	Porth Community School	Wed 17 June 2020	5:00-6:00pm

Finance:

To raise Governor awareness of finance related issues in order that informed decisions are made in governing body meetings.

	Venue	Date	Time
AUTUMN 2019	Mountain Ash Comprehensive	Tues 3 December 2019	2:00 - 4:00pm
SUMMER 2020	Bryncelynog Comprehensive	Thur 4 June 2020	2:00 - 4:00pm

Health & Safety:

This session will introduce the legal context of health and safety in schools, and examines the role of the Governing Body. The session will also highlight some of the significant hazards to be found in schools and explore the various control measures.

	Venue	Date	Time
AUTUMN 2019	Ty Trevithick	Thur 7 November 2019	2:45 - 4:15pm
SPRING 2020	Tonyrefail Community School	Thur 27 February 2020	2:45 - 4:15pm
SUMMER 2020	Treorchy Comprehensive	Tues 23 June 2020	2:45 - 4:15pm

Risk Assessment and Compliance:

The session aims to clarify the principles of risk assessment and will take attendees through the process.

	Venue	Date	Time
AUTUMN 2019	Ty Trevithick	Thur 7 November 2019	4:30 - 6:00pm
SPRING 2020	Tonyrefail Community School	Thur 27 February 2020	4:30 - 6:00pm
SUMMER 2020	Treorchy Comprehensive	Tues 23 June 2020	4:30 - 6:00pm

Human Resources - Managing Staff Reduction:

The programme will provide a briefing to governors on the HR Policies of Discipline, Managing Change and Recruitment & Selection with particular attention to the role of a Governor within these policies.

	Venue	Date	Time
AUTUMN 2019	Ty Trevithick	Thur 3 October 2019	9:00 - 10:00am
SPRING 2020	Bryncelynog Comprehensive	Thur 5 March 2020	9:00 - 10:00am
SUMMER 2020	Treorchy Comprehensive	Thur 25 June 2020	9:00 - 10:00am

Human Resources - Staff Discipline:

The programme will provide a briefing to governors on the HR Policies of Discipline, Managing Change and Recruitment & Selection with particular attention to the role of a Governor within these policies.

	Venue	Date	Time
AUTUMN 2019	Ty Trevithick	Thur 3 October 2019	10:15 - 11:15am
SPRING 2020	Bryncelynog Comprehensive	Thur 5 March 2020	10:15 - 11:15am
SUMMER 2020	Treorchy Comprehensive	Thur 25 June 2020	10:15 - 11:15am

Human Resources - Staff Recruitment:

The programme will provide a briefing to governors on the HR Policies of Discipline, Managing Change and Recruitment & Selection with particular attention to the role of a Governor within these policies.

	Venue	Date	Time
AUTUMN 2019	Ty Trevithick	Thur 3 October 2019	11:30 - 12:30pm
SPRING 2020	Bryncelynog Comprehensive	Thur 5 March 2020	11:30 - 12:30pm
SUMMER 2020	Treorchy Comprehensive	Thur 25 June 2020	11:30 - 12:30pm

Prevent:

Workshop designed to make governors aware of their contribution in preventing vulnerable people being exploited for extremist or terrorist purposes. The workshop improves the understanding of the processes used by those who radicalise individuals and ensures that staff are aware of whom to contact within their organisation to discuss any concerns.

	Venue	Date	Time
AUTUMN 2019	Mountain Ash Comprehensive	Mon 23 September 2019	4:00 - 5:00pm
	Porth Community School	Tues 22 October 2019	4:00 - 5:00pm
	Bryncelynog Comprehensive	Thur 5 December 2019	4:00 - 5:00pm

Pupil Exclusions - *Primary Schools Only:

This sessions will cover:

- The decision to exclude
- The exclusion process
- The role of the Pupil Disciplinary & Exclusions Committee

	Venue	Date	Time
AUTUMN 2019	Aberdare Community School	Tues 12 November 2019	4:00 - 6:00pm
SPRING 2020	Tonyrefail Community School	Tues 11 February 2020	4:00 - 6:00pm
SUMMER 2020	Ysgol Nantgwyn	Tues 19 May 2020	4:00 - 6:00pm

Pupil Exclusions - *Secondary Schools Only:

This sessions will cover:

- The decision to exclude
- The exclusion process
- The role of the Pupil Disciplinary & Exclusions Committee

	Venue	Date	Time
AUTUMN 2019	Ty Trevithick	Tues 26 November 2019	4:00 - 6:00pm
SPRING 2020	Y Pant	Tues 10 March 2020	4:00 - 6:00pm
SUMMER 2020	Porth Community School	Tues 9 June 2020	4:00 - 6:00pm

Special Educational Needs:

Understanding the code of practice and the role of the governing body in relation to SEN/ALN. It will also provide an introduction on the new Welsh Government measures regarding additional learning needs.

	Venue	Date	Time
AUTUMN 2019	Mountain Ash Comprehensive	Thur 17 October 2019	4:00 - 6:00pm
SPRING 2020	Bryncelynog Comprehensive	Thur 12 March 2020	4:00 - 6:00pm
SUMMER 2020	Porth Community School	Thur 18 June 2020	4:00 - 6:00pm

Venue Addresses:

- **Aberdare Community School**

The Ynys, Aberdare CF44 7RP

- **Bryncelynnog Comprehensive**

Penycoedcae Road, Beddau, Pontypridd CF38 2AE

- **Mountain Ash Comprehensive**

New Road, Mountain Ash CF45 4DG

- **Pontypridd High School**

Albion Community Campus, Cilfynydd, Pontypridd CF37 4SF

- **Porth Community School**

Cemetery Road, Porth CF39 0BS

- **Tonyrefail Community School**

Gilfach Road, Tonyrefail CF39 8HG

- **Treorchy Comprehensive**

Pengelli, Treorchy CF42 6JL

- **Tŷ Elai, RCTCBC**

Dinas Isaf East, Williamstown, Tonypanyd CF40 1NY

- **Tŷ Trevithick, RCTCBC**

Abercynon, Mountain Ash CF45 4UQ

- **Ysgol Nant-gwyn**

Llewellyn Street, Penygraig CF40 1HQ

- **Y Pant Comprehensive**

Cowbridge Road, Pontyclun CF72 8YQ

GOVERNOR TRAINING AND DEVELOPMENT Booking Form 2019-2020

To reserve a place on any governor training course organised by Rhondda Cynon Taf County Borough Council, please complete this form and return to:

Governor Support
Tŷ Trevithick, Rhondda Cynon Taf CBC
FREEPOST NATE 334
Mountain Ash CF45 4BR
or **Governor.Support@rctcbc.gov.uk**

PLEASE PRINT

Title: (Mr Mrs Ms Miss or Other)

Name:

Address:

Post Code:

Tel. No. Daytime:

Evening:

School Governing Body/Bodies:

Do you consider yourself disabled? YES / NO

If YES do you have any special requirements:

Please list the courses you wish to attend: **PLEASE PRINT**

Course	Venue	Date	Time

Please Note:

- All course bookings will be acknowledged.
- If you are unable to attend any of the courses you have booked please inform **Governor.Support@rctcbc.gov.uk** at your earliest convenience prior to the course date.
- If there is insufficient demand for any course at any venue, it will be cancelled and you will be contacted and offered an alternative provision wherever possible.