



## **Council Work Programme.**

**Forward plan of proposed Council Business for the 2023/24 Municipal Year**

**Specific Period: -June 2023 – May 2024.**

**(Summary of proposed Key Decisions coming forward for Members' consideration.)**

***N.B – The work programme is subject to change to take account of any additional / deletion of reports, including any new consultative documents or legislative initiatives from the Welsh Government, which require urgent attention.***

Key Decision	Brief Outline	Responsible Officer	Open / Exempt Report	Consultation undertaken prior to Decision being made?
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<b>JUNE</b>				<b>14.06.23</b>
Council Work Programme	To consider the Draft Council Work Programme for the 2023-24 Municipal Year.	Service Director, Democratic Services & Communication	Open	
Flood Resilience	To receive the report of the Director, Frontline Services	Director, Frontline Services	Open	
The Transition to a Single Public Services Board (PSB) For Cwm Taf Morgannwg- Joint Overview & Scrutiny Arrangements	To consider the proposals for the Joint Overview and Scrutiny Arrangements Following the Transition to a Single Public Services Board (PSB) For Cwm Taf Morgannwg.	Service Director, Democratic Services & Communication	Open	
Notices of Motion Reporting Mechanism	To consider the report following the Notice of Motion to Full Council on the <a href="#">29.03.23</a>	Service Director, Democratic Services & Communication	Open	Constitution Committee
Democratic Services Committee Annual Report 2022/2023	To receive the Annual Report of the Democratic Services Committees for the Municipal Year 2022 / 2023.	Service Director, Democratic Services & Communication	Open	Democratic Services Committee
<b>JULY</b>				<b>12.07.23</b>
Annual Treasury Management Review 2022/23	To provide Members with information on: <ul style="list-style-type: none"> <li>the Council's Treasury Management activity during 2022/23; and</li> </ul>	Deputy Chief Executive & Group Director – Finance, Digital & Frontline Services.	Open	

Key Decision	Brief Outline	Responsible Officer	Open / Exempt Report	Consultation undertaken prior to Decision being made?
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	<ul style="list-style-type: none"> <li>the actual Prudential and Treasury Indicators for 2022/23</li> </ul>			
Changes to Membership	To consider the changes to Committee Memberships as advised	Service Director, Democratic Services & Communication	Open	
Local Development Plan (LDP) for Rhondda Cynon Taf -Update	Proposals to Approve an Amended Delivery Agreement for the Preparation of the Rhondda Cynon Taf Revised Local Development Plan	Director of Prosperity & Development	Open	

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## AUGUST – RECESS

## SEPTEMBER

**20.09.23**

Medium Term Financial Plan – Update	To provide Members with an update on the Medium-Term Financial Plan	Deputy Chief Executive & Group Director – Finance, Digital & Frontline Services	Open	Cabinet
Review of the Council’s Terms & Conditions	To advise Members of any proposals for change in respect of terms and conditions	Chief Executive, Deputy Chief Executive & Group Director – Finance, Digital & Frontline Services and Director of Human Resources	Open	

Key Decision	Brief Outline	Responsible Officer	Open / Exempt Report	Consultation undertaken prior to Decision being made?
Council Investment Priorities	To consider any potential investment opportunities	Deputy Chief Executive & Group Director – Finance, Digital & Frontline Services.	Open	Cabinet
Establishment of a Corporate Joint Committee -Overview & Scrutiny Committee	To consider the joint report of the Chief Executive and the Service Director, Democratic Services & Communication.	Chief Executive Service Director, Democratic Services & Communication.	Open	
Multi Location Meeting Policy (MLM)	To consider the Council’s Multi Location Meeting Policy (MLM)	Service Director, Democratic Services & Communication	Open	Scrutiny Chairs & Vice Chairs/ Democratic Services Committee/Constitution Committee
Changes to Committee Membership	To consider the changes to Committee Memberships as advised	Service Director, Democratic Services & Communication	Open	Changes to Committee Membership
Appointment of the Director of Social Services	To receive the report of the Chief Executive and the Director of Human Resources.	Chief Executive and the Director of Human Resources.	Open	
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<b>OCTOBER</b>				
<b>25.10.23</b>				
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Council Tax Discounts	To receive the report providing Members with proposals in respect of Council Tax discounts	Deputy Chief Executive & Group Director – Finance, Digital & Frontline Services.		
Constitution Guide	To receive the Council’s Constitution Guide	Director of Legal & Democratic Services;	Open	Constitution Committee

Key Decision	Brief Outline	Responsible Officer	Open / Exempt Report	Consultation undertaken prior to Decision being made?
Petitions Scheme	To consider the Council's Petitions Scheme	Service Director, Democratic Services & Communication	Open	Constitution Committee
Public Participation Strategy	To consider the Council's Public Participation Strategy	Service Director Democratic Services & Communications	Open	A formal Consultation on the Strategy/Overview & Scrutiny Committee
Re-Appointment of an Independent Member of the Standards Committee	To consider the re appointment of an Independent Member of the Standards Committee as advised	The Director of Legal & Democratic Services & Service Director of Democratic Services & Communication.	Open	
Standards Annual Report 2022/23	To provide Council with the Standards Committee Annual Report for the Municipal Year 2022/23.	Service Director, Democratic Services & Communication	Open	Standards Committee
Changes to Committee Membership	To consider the changes to Committee Memberships as advised	Service Director, Democratic Services & Communication	Open	Changes to Committee Membership
The Political Balance of the Council	To advise Members of the Political Balance of the Authority.	The Director of Legal & Democratic Services & Service Director of Democratic Services & Communication.	Open	
<b>NOVEMBER</b>				
<b>29.11.23</b>				
Rhondda Cynon Taf and Pension Fund 2022/23 Statement of Accounts and External Audit Report	To consider the RCT and Pension Fund Annual Accounts and the report of Audit Wales & Deputy	Deputy Chief Executive & Group Director – Finance, Digital & Frontline Services.	Open	Governance and Audit Committee

Key Decision	Brief Outline	Responsible Officer	Open / Exempt Report	Consultation undertaken prior to Decision being made?
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	Chief Executive & Group Director – Finance, Digital & Frontline Services.			
2023-24 Mid-Year Treasury Management Stewardship Report	To provide Members with information on: <ul style="list-style-type: none"> <li>The Council’s Treasury Management activity during the first 6 months of 2023-2024 and</li> <li>Prudential and Treasury Indicators for the same period.</li> </ul>	Deputy Chief Executive & Group Director – Finance, Digital & Frontline Services.	Open	
Appointment of the Director of Adult Services	To receive the report of the Chief Executive and the Director of Human Resources.	Chief Executive and the Director of Human Resources.	Open	

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## JANUARY

17.01.24

Council Revenue Budget 2024/25 - Provisional Local Government Settlement	This report provides Members with information in respect of the 2024/2025 Provisional Local Government Settlement (Subject to timing of WG announcements on the Local Government Settlement)	Deputy Chief Executive & Group Director – Finance, Digital & Frontline Services.	Open	The Overview & Scrutiny Committee, in line with its Terms of Reference, is a consultee as part of the Council’s overall consultation arrangements.
Council Tax Reduction Scheme	The need to consider whether to revise or replace the Council existing Council Tax Reduction Scheme (CTRS) and the requirement to adopt a scheme by 31 <sup>st</sup> January 2024.	Deputy Chief Executive & Group Director – Finance, Digital & Frontline Services.	Open	
Welsh Church Act Annual Report and External Audit Report	To consider the statement of Accounts for the Welsh Church Act Fund for the financial year ended 31 <sup>st</sup> March 2023 and the report of Audit Wales.	Deputy Chief Executive & Group Director – Finance, Digital & Frontline Services.	Open	Governance and Audit Committee

Key Decision	Brief Outline	Responsible Officer	Open / Exempt Report	Consultation undertaken prior to Decision being made?
Rhondda Cynon Taf Revised Local Development Plan 2022-2037 - Preferred Strategy	To consider the Revised LDP 2022-2037-Preferred Strategy	Director of Prosperity & Development.	Open	
Review Of Polling Districts, Polling Places And Polling Stations 2023	To receive the outcome of the statutory review of Polling Districts, Polling Places and Polling Stations	Director of Legal & Democratic Services	Open	
The Annual Self-Assessment 2022/23 -Incorporating the Council's Corporate Performance Report	For consideration by Council, in accordance with the requirements of the Local Government and Elections (Wales) Act 2021.	Chief Executive	Open	Joint Consultative Committee
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<b>FEBRUARY</b>				<b>07.02.24</b>
Cardiff Capital Region City Deal	To provide Members with updates / information in respect of the Cardiff Capital Region City Deal.	Director of CCR City Deal Chief Officer, CCRD	Open	
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<b>MARCH</b>				<b>06.03.24</b>
Revenue Budget Strategy	To provide information to Members in respect of the Council's Revenue Budget, together with the level of Council Tax, for the year ending 31 <sup>st</sup> March 2025.	Deputy Chief Executive & Group Director – Finance, Digital & Frontline Services.	Open	Overview & Scrutiny/ Cabinet

Key Decision	Brief Outline	Responsible Officer	Open / Exempt Report	Consultation undertaken prior to Decision being made?
Council Tax Resolution	To provide Members with the details of the calculation of the Authority's Council Tax for the financial year ending 31 <sup>st</sup> March 2025 prior to passing the necessary statutory resolutions	Deputy Chief Executive & Group Director – Finance, Digital & Frontline Services.	Open	Cabinet
Capital Programme	To set out the Council's proposed Capital Programme for 2024-25 to 2026-27, following confirmation of the local government settlement for 2024-25.	Deputy Chief Executive & Group Director – Finance, Digital & Frontline Services.	Open	Cabinet
Treasury Management Strategy	To provide Members with information in respect of treasury Management Strategy, Incorporating Investment Strategy, Treasury Management indicators and minimum revenue provision (&MRP Statement for 2024/25.)	Deputy Chief Executive & Group Director – Finance, Digital & Frontline Services.	Open	Governance and Audit Committee
Capital Strategy Report 2024/25	To receive the Capital Strategy 2024/25 incorporating prudential indicators.	Deputy Chief Executive & Group Director – Finance, Digital & Frontline Services.	Open	
The Council's Pay Policy Statement	To provide Members with information in respect of the Council's 2024-2025 Pay Policy Statement	Director of Human Resources Director of Legal Services	Open	
<b>APRIL</b>				<b>24.04.24</b>
Leaders Annual Debate	To receive & participate in the Leaders Annual Debate	Leader of the Council	Open	
The Council's Draft Corporate Plan 2024-2030	To provide Members with the Council's Corporate Plan.	Chief Executive	Open	Overview & Scrutiny Committee
Invitation to the Cwm Taf Morgannwg University Health Board	To receive representatives from the Cwm Taf Morgannwg University Health Board	Cwm Taf UHB	Open	



Key Decision	Brief Outline	Responsible Officer	Open / Exempt Report	Consultation undertaken prior to Decision being made?
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<b>MAY (AGM)</b>				<b>08.05.24</b>
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**MISCELLANEOUS** (the following items to be considered as and when appropriate / necessary during the Municipal Year)

Local Government & Elections (Wales) Act	To receive updates on the proposals contained within the 'Local Government & Elections (Wales) Act'	Service Director, Democratic Services & Communication.	Open	Overview & Scrutiny Committee
Changes to Committee Membership	To consider the changes to Committee Memberships as advised	Service Director, Democratic Services & Communication	Open	
Updates to the Council's Constitution	To consider updates contained within the Council's Constitution	Director of Legal & Democratic Services	Open	
The Development of the Council's Corporate Plan	To consider the development of the Council's Corporate Plan	Chief Executive	Open	
Corporate Joint Committees (CJC's)	To receive an update in respect of the Corporate Joint Committees (CJC's)	Chief Executive/Director of Legal & Democratic Services/Service Director, Democratic Services & Communication	Open	
Community Review	To receive the Community Review	Director of Legal & Democratic Services	Open	
Town/Community Council Charter	To advise Members of the Town/Community Council Charter	Service Director, Democratic Services & Communication	Open	

Key Decision	Brief Outline	Responsible Officer	Open / Exempt Report	Consultation undertaken prior to Decision being made?
Invitation to the Cwm Taf Morgannwg University Health Board	To receive representatives from the Cwm Taf Morgannwg University Health Board	Cwm Taf UHB	Open	
Freedom of the Borough	To award the Freedom of the Borough following endorsement of the FOB Working Group recommendations	Service Director, Democratic Services & Communication	Open	Freedom of the Borough Working Group.
Welsh Government Consultations	To consider the Council's response to relevant Welsh Government Consultations	Director of Legal & Democratic Services Services/Service Director, Democratic Services & Communication	Open	
Urgent Executive Decisions	To present, for Members' information an overview of the Urgent Decisions taken forward by the Cabinet Committee and the Urgent Key Officer Delegated Decisions taken forward outside of the Cabinet Committee	Service Director, Democratic Services & Communication	Open	Cabinet
Public Questions & Presentations	To receive public questions & presentations	Service Director, Democratic Services & Communication	Open	
Audit Wales Reports	To consider reports brought forward by Audit Wales	As applicable	Open	
Annual Reports	To consider reports brought forward for consideration by Full Council	Service Director Democratic Services & Communications	Open	
Notices of Motion	To consider Notices of Motions / Amendments to the Motion as received and in accordance with the Council Constitution. To receive updates in respect of Notices of Motion as appropriate.	Service Director, Democratic Services & Communication	Open	

Key Decision	Brief Outline	Responsible Officer	Open / Exempt Report	Consultation undertaken prior to Decision being made?
Members Questions	To consider the Questions put to Members as received and in accordance with the Council Constitution	Service Director, Democratic Services & Communication	Open	
Cardiff Capital Region City Deal	To provide Members with updates / information in respect of the Cardiff Capital Region City Deal.	Chief Executive		
Scrutiny Working Groups	To receive details of Scrutiny Working Group reviews undertaken.	Service Director, Democratic Services & Communication		
Council Work Programme	To receive updates on the 2023-24 Council Work Programme	Service Director, Democratic Services & Communication	Open	