

## **RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL**

**Minutes** of the Twenty-Third Annual Meeting of Rhondda Cynon Taf County Borough Council held at the County Borough Council Offices, The Pavilions, Clydach Vale on Wednesday, 23<sup>rd</sup> May, 2018 at 4.00 p.m.

### **PRESENT**

L.M.Adams	M.Griffiths	S.Pickering
S.Belzak	J.Harries	S.Powderhill
D.R.Bevan	G.Holmes	M.J.Powell
H.Boggis	L.Hooper	S.M.Powell
S.A.Bradwick	G.E.Hopkins	S.Rees-owen
J.Brencher	P.Howe	A.Robert
A.Calvert	G.W.Hughes	J.Rosser
G.Caple	J.James	R.Smith
A.Chapman	P.Jarman	G.Stacey
A.G.Cox	G.Jones	E.Stephens
A.Crimmings	K.L.Jones	M.Tegg
J.L.Cullwick	L.Jones	G.Thomas
G.R.Davies	R.Lewis	W.Treeby
A.Davies-Jones	W.Lewis	R.K.Turner
L.De Vet	C.Leyshon	M.Weaver
M.Diamond	D.Macey	M.Webber
S.Evans	A.Morgan	E.Webster
S.M.Evans	K.Morgan	G.D.G.Williams
M.Fidler Jones	S.Morgans	J.Williams
M.Forey	M.Norris	T.Williams
A.S.Fox	W.Owen	C.J.Willis
H.Fychan		R.Yeo
E.George		

### **Officers in Attendance**

Mr.C.Bradshaw – Chief Executive  
Mr.C.Lee – Group Director, Corporate & Frontline Services  
Mr.C.B.Jones – Director, Legal & Democratic Services  
Mr.R.Evans – Director, Human Resources  
Mr.C.Hanagan – Director, Cabinet & Public Relations  
Ms.K.May – Head of Democratic Services

### **1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from County Borough Councillors J.Bonetto, J.Elliott, D.Grehan, D.Owen-Jones, S.Rees, L.Walker and D.H.Williams.

## **2. DECLARATIONS OF INTEREST**

There were no declarations of interest made at the meeting pertaining to the agenda.

## **3. RETIRING MAYOR'S REMARKS**

The retiring Mayor, County Borough Councillor M.Tegg addressed the Council on her year of office. She thanked the Members for giving herself and her Consort, Larry, the honour of serving the County Borough of Rhondda Cynon Taf.

County Borough Councillor M.Tegg wished to place on record her thanks for the support provided by her Consort, Larry during the year and also to her Secretary, Ann, the Chauffeur, Steve, Karen the Photographer and James Whitehurst.

She reflected on many of the events that she had attended during the year and the wonderful people and organisations that she had come across, especially the children as they were so inspirational and a joy to have met.

County Borough Councillor Tegg stated that the final total raised for her chosen charities was not yet known. Unfortunately due to the inclement weather during the early part of the year, many events had to be cancelled which would have an effect on the estimated overall figure.

In response, Members paid tribute to the retiring Mayor, who was commended for all her hard work and efforts during her term of office.

## **4. ELECTION OF MAYOR OF RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL FOR THE 2018/19 MUNICIPAL YEAR**

**RESOLVED** – that County Borough Councillor S.Powderhill be elected as Mayor of the County Borough for the 2018-2019 Municipal Year.

Following his election, the retiring Mayor presented County Borough Councillor M.Powderhill with his chain of office.

On taking the Chair, County Borough Councillor S.Powderhill thanked the Members for their support and confidence in electing him as Mayor of the County Borough and stated that he would undertake the role with pride and would be a good ambassador. He then paid tribute to the retiring Mayor.

The Mayor announced his chosen charities for the year, namely:-

- `Giving to Pink`
- Velindre Hospital
- Welsh Hearts

He would also be looking to give support to children within Rhondda Cynon Taf who suffer with diabetes.

The Mayor introduced the Reverend Peter Lewis as his Chaplain.

The Mayor was congratulated on his appointment by the Council.

5. **APPOINTMENT OF DEPUTY MAYOR OF RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL FOR THE 2018/19 MUNICIPAL YEAR**

**RESOLVED** – that County Borough Councillor L.De Vet be appointed as Deputy Mayor of the County Borough for the 2018/19 Municipal Year.

Upon her appointment, the Mayor presented the Deputy Mayor with her chain of office and she was congratulated on her appointment.

6. **BLESSING – REVEREND PETER LEWIS**

The Mayor called upon Reverend Peter Lewis to offer a blessing.

7. **APPOINTMENT OF LEADER OF THE COUNCIL**

**RESOLVED** – That County Borough Councillor A.Morgan be appointed Leader of the Council and to note that County Borough Councillor M.Webber to be appointed as Deputy Leader of the Council

County Borough Councillor A.Morgan thanked Members for supporting his appointment

8. **LEADER'S SCHEME OF EXECUTIVE FUNCTIONS**

The Leader of the Council announced his Cabinet, comprising nine Members (including himself) and their individual designations, as follows:-

- County Borough Councillor M.Webber, Deputy Leader and Cabinet Member for Council Business
- County Borough Councillor R.Bevan, Cabinet Member for Enterprise Development & Housing
- County Borough Councillor A.Crimmings, Cabinet Member for Environment, Leisure & Heritage Services
- County Borough Councillor G.Hopkins, Cabinet Member for Adult Community Services & Welsh Language
- County Borough Councillor M.A.Norris, Cabinet Member for Corporate Services
- County Borough Councillor J.Rosser, Cabinet Member for Education & Lifelong Learning
- County Borough Councillor R.Lewis, Cabinet Member for Stronger Communities, Well-Being & Cultural Services
- County Borough Councillor C.Leyshon, Cabinet Member for Children & Young People

The Leader stated that the Scheme of Executive Functions would be published on the Council's website in due course.

## **JOINT REPORT OF THE DIRECTOR, CABINET & PUBLIC REALTIONS AND THE DIRECTOR, LEGAL & DEMOCRATIC SERVICES**

### **9. THE COUNCIL'S CONSTITUTION – PROPOSED AMENDMENTS AND ANCILLARY MATTERS**

In their joint report, the Director, Cabinet & Public Relations and the Director, Legal & Democratic Services sought Members' approval of the proposed amendments and ancillary matters relating to the Council's Constitution and following consideration, it was **RESOLVED –**

1. To note that at the meeting of the Corporate Governance and Constitution Committee held on the 14<sup>th</sup> May, 2018, Members resolved to commend to Council the adoption of the proposed changes to the Council's Constitution as detailed in the report;

#### Allocation of Notices of Motion

2. To allocate the 20 Notices of Motion as required by Council Procedure Rule 10.2(a) for the Municipal Year 2018-2019 as follows:-

Labour – 10  
Plaid Cymru – 5  
Alliance – 2  
Conservative – 2  
'Unallocated' - 1

#### Proposed Amendments to the Council's Procedure Rules

3. For the reasons outlined in paragraph 5.1 of the report to amend Council Procedure Rule 9.4 with the addition of a new Procedure Rule 9.4(e) as follows:-

(e) If a Member is not in attendance at a meeting where they have a question submitted by them included on the relevant Council meeting agenda, the question will not be put and no written response will be required to be made by the Member to whom the question was to be addressed.

4. For the reasons outlined in paragraphs 5.3 – 5.6 of the report, to amend Council Procedure Rule 10.1(d) with the addition of a new paragraph 10.1(d)(iii) as follows:-

(iii) Any notice of motion withdrawn or deferred once it has been delivered and published on the agenda will count against the

Proposer's Group allocation, or if unallocated his/her allocation, of notices of motion agreed in accordance with Rule 10.2(a).

5. For the reasons outlined in paragraphs 5.8 – 5.9 of the report, to amend the Council Procedure Rules as follows:-

- Renumber current Procedure Rule 10.3.3 to 10.3.4.
- Amend Rule 10.3.3 to read:

10.3.3 Any notice of motion which requires a change in the proposed or existing policy framework of the Council may only call for a report on the matter to be prepared for consideration by the Executive, Council or Overview and Scrutiny Committee/relevant thematic Scrutiny Committee as appropriate.

#### State of the County Borough Debate

6. For the reasons outlined in paragraphs 5.10 – 5.11 of the report, to amend Council Procedure Rule 13.1 as follows:-

The Council Leader will call a State of the County Borough debate annually on a date and in a form to be agreed by the Mayor.

7. For the reasons outlined in paragraphs 5.13 – 5.14 of the report, to amend Council Procedure Rule 13.2 as follows:-

The Leader will decide the form of the debate, with the aim of enabling the widest possible public involvement, direct participation and publicity. This may include prior engagement with residents and other relevant stakeholders.

#### Rules of Debate

8. For the reasons outlined in paragraph 5.16 of the report to amend Council Procedure Rule 12 with the addition of new Procedure Rule 12.14 as follows;-

12.14 Members may speak in English or Welsh and for the avoidance of doubt may exercise any right they have under these Council Procedure Rules through either medium.

#### Proposed Amendment to the Overview and Scrutiny Procedure Rules

9. For the reasons outlined in Section 6 of the report, to amend the Overview and Scrutiny Procedure Rules as set out in Appendix 1 to the report.

**Note:** County Borough Councillors A.Chapman, A.G.Cox, J.L.Cullwick, G.R.Davies, J.R.Davies, M.Diamond, S.M.Evans, H.Fychan, L.Hooper,

P.Howe, J.James, P.Jarman, K.L.Jones, L.Jones, D.Macey, K.Morgan, W.Owen, M.J.Powell, S.Rees-Owen, E.Stephens, M.Weaver, E.Webster, G.D.G.Williams and J.Williams wished to have their names recorded in voting in favour of the following lost amendment:-

“That the call-in of a publication of a decision of the Cabinet remain as 5 clear working days and not 3 clear working days as proposed in Appendix 1 to the report”.

#### Public Engagement in Scrutiny

10. For the reasons outlined in Section 7 of the report to introduce a protocol in respect of enabling members of the public to speak at meetings of the Scrutiny Committee based on the principles outlined at paragraph 7.8 of the report and to give delegated authority to the Overview and Scrutiny Committee to agree and adopt the final version of such a protocol for inclusion in the Council's Constitution.

**Note:** County Borough Councillors A.Chapman, A.G.Cox, J.L.Cullwick, G.R.Davies, J.R.Davies, S.M.Evans, H.Fychan, P.Jarman, L.Jones, D.Macey, K.Morgan, S.Rees-Owen, E.Stephens, M.Weaver, E.Webster and J.Williams wished to have their names recorded in voting in favour of the following lost amendment:-

“That the following proposal as contained in the paragraph as shown in section 7.8 of the report be deleted:-

*“Speakers may be asked to clarify any of the comments they make and asked questions by Members. Speakers must not enter into debate with the Committee Members”*

#### Reporting to Members

11. For the reasons outlined in Section 8 of the report, to agree that the existing Cabinet report template be utilised as the template for all Council and other Committee reports, as well as reports which accompany Key officer Delegated Decisions, going forward.

#### Forward Work Programme

12. For the reasons outlined in Section 9 of the report, to agree that in order to improve ease of access and increase transparency Forward Work Programmes for full Council, the Cabinet and Scrutiny Committees be accessed via a single dedicated page on the Council's website.

#### Members' Attendance at Meetings

13. To note the recommendation of the Corporate Governance and Constitution Committee that the publication of Members' attendance at

Joint Committees (which are not managed by the Council) and Outside Bodies they represent the Council on be included as part of the recommendation outlined in Minute 9.14 below, noting that in order to enable publication it shall be the responsibility of individual Members to inform Democratic Services of their attendance at such meetings.

14. To agree that the Director, Legal & Democratic Services (as Monitoring Officer) amend the Council's Constitution to reflect the required amendments as detailed above and make any consequential changes.

## **REPORTS OF THE DIRECTOR, LEGAL & DEMOCRATIC SERVICES**

### **10. APPOINTMENT OF COMMITTEES 2018-2019**

Following consideration of the report of the Director, Legal & Democratic Services, it was **RESOLVED** –

1. To appoint the under-mentioned Committees for the 2018-2019 Municipal Year:-
  - Planning and Development Committee (x11 Members)
  - Licensing Committee (x11 Members)
  - Appointments Committee (x5 Members)
  - Appeals/Employee Appeals/Chief Officer Appeals Committee (x5 Members)
  - Pension Fund Committee (x5 Members)
  - Corporate Governance and Constitution Committee (x8 Members)
  - Overview and Scrutiny Committee (x15 Members)
  - Finance and Performance Scrutiny Committee (x15 Members)
  - Public Service Delivery, Communities and Prosperity Scrutiny Committee (x15 Members)
  - Children and Young People Scrutiny Committee (x15 Members)
  - Health and Well-Being Scrutiny Committee (x15 Members)
  - Audit Committee (x15 Members)
2. To appoint x5 Members to the Cwm Taf Public Services Board Joint Overview and Scrutiny Committee, the Members of which are to be nominated from the membership of the Council's Overview and Scrutiny Committee.

### **11. QUASI JUDICIAL BODIES/AD HOC COMMITTEES 2018-2019**

The Director, Legal and Democratic Services sought the Council's consideration to the appointment of Members to sit on the Quasi Judicial/Ad Hoc Committees listed in his report. At the meeting, he informed Members that in accordance with the political balance of the Council, the Committees listed in (1) below should be 3 Labour, 1 Plaid Cymru and 1 Alliance and not 4 Labour and 1 Plaid Cymru as stated in the report.

## **RESOLVED –**

1. That the under-mentioned Members be appointed to the following politically balanced Quasi Judicial Bodies/Ad Hoc Committees:-

**Local Education Authority Governors (Appointments) Committee**  
(x5 Members – 3 Labour, 1 Plaid Cymru and 1 Alliance)

County Borough Councillors J.Brencher, M.Forey, S.Rees-Owen, J.Rosser. and M.J.Powell

**Voluntary Early Retirement/Redundancy Panel** (x5 Members – 3 Labour, 1 Plaid Cymru and 1 Alliance)

County Borough Councillors J.Bonetto, W.Treeby, M.Weaver and M.Webber. and M.J.Powell

2. To appoint County Borough Councillors A.Crimmings, R.Lewis, A.Morgan and M.Webber (4 Members) to the (non-politically balanced) **Joint Consultative Committee.**

## **12. THE POLITICAL BALANCE OF THE COUNCIL**

In his report, the Director, Legal & Democratic Services advised Members of the outcome of the review of the Political Balance of the Authority and it was **RESOLVED –**

1. That the scheme for the allocation of seats to the different political groups and bodies to which Section 15 of the Local Government and Housing Act 1989 applies, as detailed in the Appendix to this report, be adopted.
2. That the Director of Legal and Democratic Services be authorised to make appointments to politically balanced bodies upon receipt by him as Proper Officer, of notification of the wishes of the political groups subject, in the case of subsequent requests for amendment of membership of Committees, being referred to Council.
3. To note that Members of the Cabinet are not eligible for appointment to the Overview and Scrutiny Committee or Scrutiny Committees.
4. To note that at least one Member of the Cabinet can sit on the Audit and Democratic Services Committees but the Council Leader is excluded from these positions.



**13. APPOINTMENT OF CHAIRS AND VICE-CHAIRS FOR THE 2018-2019**

In his report , the Director, Legal & Democratic Services sought consideration to the appointment of Chairs and Vice-Chairs to the Council's Committees for the Municipal Year 2018-2019, and it was **RESOLVED** –

1. To appoint the following Members to the posts of Chairs and Vice-Chairs to the Committees as listed below:-

<b>Committee</b>	<b>Chair</b>	<b>Vice-Chair</b>
Planning & Development	S.Rees	G.Caple
Licensing	A.S.Fox	D.H.Williams
Appointments	C.J.Willis	M.Webber
Appeals/Employee Appeals/Chief Officer Appeals	J.Bonetto	S.Pickering
Pension Fund	M.A.Norris	R.W.Smith

2. To appoint County Borough Councillor G.R.Davies as Chair of the Democratic Services Committee and County Borough Councillor M.Webber as Vice-Chair of the Democratic Services Committee in accordance with the conditions laid down in the Local Government (Wales) Measure, 2011;
3. To note that under the requirements of the Local Government (Wales) Measure, 2011, the Chair of the Audit Committee is to be appointed by the Audit Committee;
4. To agree that the responsibility for the appointment of the Vice-Chair of the Audit Committee be delegated to the Audit Committee;
5. That the appointment of Chairs of the Finance and Performance Scrutiny Committee and the Children and Young People Scrutiny Committee be allocated to the Alliance and Plaid Cymru Groups respectively;
6. In accordance with the nominations received from the appropriate Political Groups, that the following Members be appointed as Chairs to the under-mentioned Scrutiny Committees together with the appointment of Vice-Chairs:--

<b>Committee</b>	<b>Chair</b>	<b>Vice-Chair</b>
Overview & Scrutiny	L.M.Adams	S.Evans
Finance & Performance	M.J.Powell	G.Thomas
Public Service Delivery, Communities & Prosperity	S.Bradwick	T.Williams
Children & Young People	S.Rees-Owen	W.Lewis
Health & Well-Being	R.Yeo	G.Holmes

7. To agree to discontinue the Scrutiny Performance Management Co-ordinator post for the reasons outlined in paragraph 3.13 of the report.
8. That in accordance with the decision made at the Council's Annual Meeting held on the 20<sup>th</sup> May, 2015, to note that the appointment of the Chair and Vice-Chair of the Corporate Governance and Constitution Committee is to be the Mayor and Deputy Mayor respectively.
9. To note that for the Municipal Year 2018-2019 the Chair of the Cwm Taf Public Services Board Joint Overview and Scrutiny Committee ("JOSC") is to be appointed by Merthyr Tydfil County Borough Council.
10. To appoint County Borough Councillor J. Bonetto as Vice-Chair of the Cwm Taf Public Services Board JOSC.

**14. MEMBERS' SALARIES AND ALLOWANCES – INDEPENDENT REMUNERATION PANEL FOR WALES' TENTH ANNUAL REPORT**

The Director, Legal & Democratic Services informed Members of the current position regarding both Members' salaries and allowances following the publication of the Independent Remuneration Panel for Wales' Tenth Annual Report (the 'IRP Report') and he sought approval for Members' salaries and allowances for the Municipal Year 2018-2019.

Following a discussion, it was **RESOLVED –**

1. To note the current position with regard to Members' salaries and allowances following the Independent Remuneration Panel's ("the Panel") findings in its Tenth Annual Report;
2. That in accordance with the Civic Salary remuneration bandings as detailed in paragraph 3.11 of the report, the Mayor and Deputy Mayor of the Council be remunerated at level 2;
3. That the following qualifying post holders be paid a Senior Salary, the amounts of which are shown at Appendix 1 to the report:-
  - Leader of the Council
  - Deputy Leader of the Council
  - x7 Executive (Cabinet Members)
  - Chair of Planning & Development Committee
  - Chair of Licensing Committee
  - Chair of Overview & Scrutiny Committee
  - x4 Scrutiny Committee Chairs
  - Chair of Democratic Services
  - Leader of the main Opposition Group

4. To note that should the Audit Committee not appoint the Lay Member as the Chair that the post will remain a non-salaried position;
5. To agree that payments to co-opted Members continue to be capped at a maximum of the equivalent of 10 full days a year for each Committee to which an individual may be co-opted and eligible to attend;
6. To agree that the undertaking of constituency duties should not be included as an approved duty for the purpose of claiming travel allowances;
7. To reconfirm that subsistence claims for official business which takes place in-county shall not be reimbursed by the Council;
8. That the Panel's determination that all elected Members should be provided with adequate telephone and email facilities and electronic access to appropriate information at no cost to individual Members be referred to the Democratic Services Committee for review and, following completion of such review, any proposals to implement this determination be reported back to full Council;
9. To note the publicity requirements of the IRP Report that the Council will need to undertake in respect of the arrangements for the publication of the remuneration received by Members during the Municipal Year;
10. That in accordance with paragraphs 3.30 – 3.31 of the report in respect of the publication of the reimbursement of the costs of care to determine that the details of the amounts reimbursed to named Members be published and adopted.

#### **15. CALENDAR OF MEETINGS – MUNICIPAL YEAR 2018-2019**

In their joint report, the Director, Cabinet & Public Relations and the Director, Legal & Democratic Services sought the approval of the Calendar of Meetings for 2018/19 Municipal Year which was shown at Appendix 1 to the report.

In accordance with Section 6(2) of the Local Government (Wales), Measure, 2011, Members were informed of the results of the survey that was recently undertaken to assess Members' preferences regarding the future timing of meetings, which indicated that overall 75% responded preferred the starting times of Council and Committee meetings to be at 5 p.m.

Following a discussion, it was **RESOLVED –**

1. To note the contents of the report;

2. That following consideration of the responses to the Survey in respect of the Timing of Meetings as outlined in paragraph 5 of the report, the times of meetings remain unchanged;
3. That with the exception of the Planning and Development Committee, meetings will not be convened during School holidays, unless urgent business needs require;
4. To agree the proposed Calendar of Meetings for the Municipal Year 2018/19.

**16. APPOINTMENTS TO NON EXECUTIVE JOINT COMMITTEES 2018-2019**

**RESOLVED** – that the under-mentioned Members be appointed to the following non-executive Joint Committees for the 2018-2019 Municipal Year:-

- (a) **Combined Fire Authority for South Wales** (4 Members)  
County Borough Councillors S.Bradwick, J.Harries, S.Pickering, and A.Roberts .
- (b) **Brecon Beacons National Park Authority** (1 Member)  
County Borough Councillor G.P.Thomas

**17. APPOINTMENTS TO THE POLICE AND CRIME PANEL 2018/2019**

**RESOLVED** – that County Borough Councillors R.Lewis and R.W.Smith be appointed to the Police and Crime Panel for the 2018-2019 Municipal Year.

**18. APPOINTMENTS TO OUTSIDE BODIES**

**RESOLVED** – that the under-mentioned Members be appointed to the following Outside Bodies:-

**Corporate & Frontline Services Group**

1. **Consortium Local Authority Wales (C.L.A.W.) (Annual Term)**  
County Borough Councillor M.Norris.
2. **Joint Council for Wales (Annual Term)**  
County Borough Councillors M.Webber and D.H.Willimas
3. **Welsh Local Government Association (Annual Term)**  
County Borough Councillors D.R.Bevan, G.Hopkins, R.Lewis, A.Morgan and M.Webber.

4. **Welsh Local Government Association Co-ordinating Committee**  
County Borough Councillor A.Morgan and County Borough Councillor M.Webber (Substitute).
5. **Wales Co-op Centre Board (Annual Term)**  
County Borough Councillor R.Lewis.
6. **Edward Thomas Charity (Annual Term)**  
County Borough Councillors A.Fox, E.George, R.Lewis and S.Pickering.
7. **The Alliance (Annual Term)**  
County Borough Councillor J.Brencher, G.Jones and G.Thomas
8. **Tower Site Liaison Committee (Annual Term)**  
County Borough Councillors H.Boggis, K.Morgan and G.Thomas
9. **Valuation Tribunal Wales – Appointments Panel (Annual Term)**  
County Borough Councillor M.Webber.

#### **Community & Children's Services Group**

10. **Age Connect Cymru (Annual Term)**  
County Borough Councillor G.Hopkins.
  11. **Cynon Valley Indoor Bowls Committee (Annual Term)**  
County Borough Councillor A.Morgan.
  12. **Trivallis (3 Year Term from July, 2018 to July, 2021)**  
Officer Appointment – Mr.P.Mee.
19. **SCRUTINY ANNUAL REPORT 2017-2018**

County Borough Councillor L.M.Adams, Chair of the Overview and Scrutiny Committee presented the Scrutiny Annual Report for 2017-2018 Municipal Year outlining the work undertaken within scrutiny during the last 12 months and following a discussion, it was **RESOLVED** – to note the report.

**M.TEGG**  
**RETIRING MAYOR**

**S.POWDERHILL**  
**MAYOR**

**The meeting closed at 6.26 p.m.**

Mae'r ddogfen yma ar gael yn y Gymraeg/This document is available in Welsh  
These minutes are subject to approval at the next appropriate meeting of the Council