

Mae'r cofnodion hyn yn amodol ar gymeradwyaeth yng nghyfarfod priodol nesaf y Pwyllgor.

These Minutes are subject to approval at the next appropriate meeting of the Committee,

**RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL**

**Minutes** of the meeting of the Audit Committee held on Monday, 27<sup>th</sup> November 2017 at 5 p.m. at the Council Offices, The Pavilions, Clydach Vale.

**PRESENT**

Mr.R.Hull – in the Chair

**County Borough Councillors**

H. Boggis	K. Jones
G. Caple	S. Pickering
A. Cox	R. W.Smith
J. Cullwick	R. Yeo
M. Fidler Jones	

**OFFICERS**

Mr M. Crumbie – Head of Internal Audit & Procurement Development Programmes

Mr. P. Griffiths – Service Director, Performance & Improvement

Mr. C. B. Jones – Director, Legal & Democratic Services

Mr. I. Traylor - Head of Pensions, Payroll & Payments

Ms. J. Nicholls – Senior Democratic Services Officer

**ALSO IN ATTENDANCE**

Mr. J. Herniman – Wales Audit Office

**31. WELCOME**

The Chairman welcomed Mr Herniman from the Wales Audit Office to the meeting.

**32. APOLOGIES FOR ABSENCE**

Apologies for absence were received from County Borough Councillors L. M. Adams and D. Macey.

**33. DECLARATIONS OF INTERESTS**

In accordance with the Members' Code of Conduct, County Borough Councillor K. Jones declared a personal interest in relation to Agenda Item 6 – Finalised Audit Assignments – Y Pant Comprehensive School – 'I am the local Councillor'.

**34. MINUTES**

**RESOLVED** – to approve as an accurate record the minutes of the meeting of the Audit Committee held on the 16<sup>th</sup> October 2017.

**35. MATTERS ARISING**

**Minute No. 27** – The Head of Internal Audit & Procurement Development Programmes confirmed that the report in respect of the revised Contract Procedure Rules was presented to the Council’s Corporate Governance & Constitution Committee on 16<sup>th</sup> November 2017, and were due to be reported to Full Council at its meeting scheduled for 29<sup>th</sup> November 2017.

**Minute No. 30** - It was confirmed that a follow-up review of Porth County Community School is planned to be undertaken prior to the end of the current financial year.

**36. ANTI-FRAUD, BRIBERY & CORRUPTION STRATEGY**

The Head of Pensions, Payroll and Payments presented the report in respect of the Council’s updated Anti-Fraud, Bribery & Corruption Strategy.

Members were informed that a fraud risk assessment was underway which, when completed, would focus the resources of the central team on those areas of highest potential risk. Members were informed that the Council remains committed to sharing intelligence between local and national agencies to tackle fraud. It was confirmed that Audit Committee would be provided with regular progress reports in respect of the work undertaken.

It was further discussed how awareness would be raised to all employees of the Council as well as Elected Members via information within payslips, contact points on the Council website and e-links.

Following discussion it was **RESOLVED**:

1. To approve the Strategy (subject to inclusion of the word ‘Council’ before ‘premises’ under the heading ‘Fraud Team – Access to Information’ at 3.3 (section 3) of the Anti-Fraud, Bribery & Corruption Strategy);
2. In order to raise awareness of the Strategy to employees, Audit Committee recommended a payroll insert.
3. That the Audit Committee receives its first update in respect of the work undertaken by the Corporate Fraud Service during 2017/18 at its meeting scheduled for 29<sup>th</sup> March 2018.

**37. ANNUAL GOVERNANCE STATEMENT RECOMMENDATIONS – AN UP  
DATE**

The Service Director, Performance & Improvement provided Members with an update on the status of the recommendations that were made within the 2016/17 Annual Governance Statement.

Members were informed that good progress had been made and evidence was available to support the actions reported by the responsible officers.

Following consideration of the information reported, it was **RESOLVED:**

1. That progress in respect of implementing the areas for improvement was to the satisfaction of Committee.

### **38. INTERNAL AUDIT PERFORMANCE**

The Head of Internal Audit & Procurement Development Programmes presented the report outlining performance information in respect of the Internal Audit Service up to the 14<sup>th</sup> November 2017.

Following consideration of the report, it was **RESOLVED:**

1. That the performance of Internal Audit be noted.

### **39. FINALISED AUDIT ASSIGNMENTS**

The Committee was provided with a summary of the 10 audit assignments which had been finalised in the period 4<sup>th</sup> October to 14<sup>th</sup> November 2017:-

- Aberdare Town Church in Wales Primary;
- Bodringallt Primary School;
- Glenboi Primary;
- Gwaunmeisgyn Primary;
- Park Lane Special School;
- Penrhys Primary;
- Trallwng Infants;
- Tref-Y-Rhyg Primary;
- Y Pant Comprehensive School; and
- Ysgol Hen Felin.

Following consideration of the outcomes of the various assignments, it was **RESOLVED:**

1. To acknowledge the contents of the report;
2. That a follow-up review of Glenboi Primary School be undertaken; and
3. That a follow-up review of Y Pant Comprehensive School be undertaken.

**R. HULL  
CHAIRMAN**

**The meeting closed at 6.30 p.m.**