

**COFNOD O BENDERFYNIAD WEDI'I DDIRPRWYO GAN SWYDDOG**  
**RECORD OF KEY OFFICER DELEGATED DECISION**

**Penderfyniad Allweddol | Key Decision** ✓

**PWNC | SUBJECT:** RCT Together – Community Asset Transfer of Graig Community Centre to Pontypridd Town Council.



**DIBEN YR ADRODDIAD | PURPOSE OF THE REPORT:**

To approve the grant of a 21 year lease of Graig Community Centre in accordance with the provisions of the Community Asset Transfer Scheme to Pontypridd Town Council.

In accordance with the Council's Scheme of Delegation, this report has been prepared to accompany the intended Officer Decision of the Director of Corporate Estates and the Director of Public Health, Protection & Community Services.

**PENDERFYNIAD WEDI'I DDIRPRWYO | DELEGATED DECISION:**

To approve the grant of a 21 year lease of Graig Community Centre to Pontypridd Town Council as set out in Paragraph 3 of the accompanying Officer report.

 <b>Llofnod y Prif Swyddog</b> Chief Officer Signature	David Powell <b>Enw (priflythrennau)</b> Name (Print Name)	29.11.2023 <b>Dyddiad</b> Date
 <b>Llofnod y Prif Swyddog</b> Chief Officer Signature	Louise Davies <b>Enw (priflythrennau)</b> Name (Print Name)	29.11.2023 <b>Dyddiad</b> Date

**Mae'r penderfyniad yn cael ei wneud yn unol ag Adran 15 o Ddeddf Llywodraeth Leol 2000 (Swyddogaethau'r Corff Gweithredol) ac yn y cylch gorchwyl sy wedi'i nodi yn Adran 5 o Ran 3 o Gyfansoddiad y Cyngor.**

The decision is taken in accordance with Section 15 of the Local Government Act, 2000 (Executive Functions) and in the terms set out in Section 5 of Part 3 of the Council's Constitution.

**YMGYNGHORI | CONSULTATION**



28.11.23

**LLOFNOD YR AELOD YMGYNGHOROL O'R CABINET**  
CONSULTEE CABINET MEMBER SIGNATURE

**DYDDIAD | DATE**



28.11.23

**LLOFNOD SWYDDOG YMGYNGHOROL**  
CONSULTEE OFFICER SIGNATURE

**DYDDIAD | DATE**

**WILL THIS DECISION HAVE AN IMPACT ON THE WARD?**  
**A FYDD Y PENDERFYNIAD YMA'N CAEL EFFAITH AR Y WARD?**

**BYDD | YES**  **NA FYDD | NO**

**Any further comments/Need for Local Member to be informed:** None - both aware of proposal and in support of the proposed development.

**Unrhyw sylwadau pellach/Oes angen rhoi gwybod i'r Aelod Lleol?:**

**RHEOLAU'R WEITHDREFN GALW-I-MEWN | CALL IN PROCEDURE RULES.**

**A YW'R PENDERFYNIAD YN UN BRYN A HEB FOD YN DESTUN PROSES GALW-I-MEWN GAN Y PWYLLGOR TROSOLWG A CHRAFFU?:**  
IS THE DECISION DEEMED URGENT AND NOT SUBJECT TO CALL-IN BY THE OVERVIEW AND SCRUTINY COMMITTEE:

**YDY | YES      NAC YDY | NO**

**Rheswm dros fod yn fater brys | Reason for Urgency:**

.....

**Os yw'n cael ei ystyried yn fater brys - llofnod y Llywydd, y Dirprwy Llywydd neu Bennaeth y Gwasanaeth Cyflogedig yn cadarnhau cytundeb fod y penderfyniad arfaethedig yn rhesymol yn yr holl amgylchiadau iddo gael ei drin fel mater brys, yn unol â rheol gweithdrefn trosolwg a chraffu 17.2:**

*If deemed urgent* - signature of Presiding Officer or Deputy Presiding Officer or Head of Paid Service confirming agreement that the proposed decision is reasonable in all the circumstances for it being treated as a matter of urgency, in accordance with the overview and scrutiny procedure rule 17.2:

.....  
(Llywydd | Presiding Officer)

.....  
(Dyddiad | Date)

**DS - Os yw hwn yn benderfyniad sy'n cael ei ail-ystyried yna does dim modd galw'r penderfyniad i mewn a bydd y penderfyniad yn dod i rym o'r dyddiad mae'r penderfyniad wedi'i lofnodi.**

**NB - If this is a reconsidered decision then the decision cannot be Called In and the decision will take effect from the date the decision is signed.**

AT DDEFNYDD Y SWYDDFA YN UNIG | FOR OFFICE USE ONLY

**DYDDIADAU CYHOEDDI A GWEITHREDU | PUBLICATION & IMPLEMENTATION DATES**

**CYHOEDDI | PUBLICATION**

Cyhoeddi ar Wefan y Cyngor | Publication on the Council's Website:- 01.12.23

**DYDDIAD | DATE**

**GWEITHREDU'R PENDERFYNIAD | IMPLEMENTATION OF THE DECISION**

**Nodwch:** Fydd y penderfyniad hwn ddim yn dod i rym nac yn cael ei weithredu'n llawn nes cyn pen 3 diwrnod gwaith ar ôl ei gyhoeddi. Nod hyn yw ei alluogi i gael ei "Alw i Mewn" yn unol â Rheol 17.1, Rheolau Gweithdrefn Trosolwg a Chraffu.

**Note:** This decision will not come into force and may not be implemented until the expiry of 3 clear working days after its publication to enable it to be the subject to the Call-In Procedure in Rule 17.1 of the Overview and Scrutiny Procedure Rules.

**Yn amodol ar y drefn "Galw i Mewn", caiff y penderfyniad ei roi ar waith ar / Subject to Call In the implementation date will be**

07.12.23  
**DYDDIAD / DATE**

**WEDI'I GYMERADWYO I'W GYHOEDDI: ✓ | APPROVED FOR PUBLICATION :✓**

**Rhagor o wybodaeth | Further Information:**

Cyfadran   Directorate:	Public Health, Protection & Community Services
Enw'r Person Cyswllt   Contact Name:	Debra Hanney
Swydd   Designation:	Community Development Officer, RCT Together Team
Rhif Ffôn   Telephone Number:	07880 044520

**RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL**

**DELEGATED OFFICER DECISION**

**RCT TOGETHER, COMMUNITY ASSET TRANSFER OF GRAIG COMMUNITY CENTRE TO PONTYPRIDD TOWN COUNCIL**

**NOVEMBER 2023**

**REPORT OF DIRECTOR OF CORPORATE ESTATES AND THE DIRECTOR OF PUBLIC HEALTH, PROTECTION & COMMUNITY SERVICES**

**Author(s):** Debra Hanney, Community Development Officer, RCT Together Team

**1. PURPOSE OF THE REPORT**

- 1.1 To approve the grant of a 21 year lease of Graig Community Centre to Pontypridd Town Council on terms to be agreed to the satisfaction of the Council.
- 1.2 In accordance with the Council's Scheme of Delegation, this report has been prepared to accompany the intended Officer decision of the Director of Corporate Estates and the Director of Public Health, Protection and Community Services.

**2. RECOMMENDATIONS**

It is recommended:

- 2.1 To approve the grant of a 21 year lease of Graig Community Centre ("the Centre") to Pontypridd Town Council ("Town Council") on terms to be agreed to the satisfaction of the Council.

**3. REASONS FOR RECOMMENDATIONS**

- 3.1 The Centre was leased to the "Trustees of Graig Community Centre" for a term of 28 years from 30<sup>th</sup> November 1998. The Trustees approached the Council to consider the early surrender of the lease as they were no longer best placed to manage the building due to rising maintenance costs along with reduced committee members. The Council agreed with the request to surrender the lease.
- 3.2 A "30 Day Window of Opportunity" advertising the opportunity for any "not for personal profit" community organisation to submit an "Expression of Interest" to lease the centre was promoted on the Council's website and community networks between December 2019 and January 2020 (pre-Covid 19). The only Expression of Interest received was submitted by the Town Council.
- 3.3 A costed business plan was submitted by the Town Council in October 2022, detailing the proposal for the lease of the Centre to re-establish a programme of community engagement and development opportunities.

As the building has remained closed since pre-Covid 19, the Town Council also wish to expand service provision to meet identified local need this additional venue.

3.4 At the Strategic Community Asset Transfer Panel meeting in November 2022, it was recommended to approve the lease to the Town Council based on the following assessment:

- The building was handed back to the Council by the previous tenants who were unable to sustain the tenancy.
- The Town Council's proposal for the Centre meets identified local need, promoting a sense of ownership for a facility valued by local people.
- The proposal provided details in relation to accessing additional community services, enabling residents of all ages and abilities to socialise at little or no cost.
- The proposal will safeguard and sustain a facility that the whole community can utilise to engage in activities to improve their general health and well-being, learn new skills, socialise and feel connected.
- The Town Council wish to expand their support and reach in local communities as a community anchor organisation by creating a network of community hubs across their catchment area.
- The Town Council has commissioned a building condition and sustainability survey and are fully prepared to take on the running of the Centre whilst exploring funding opportunities to enhance the aging building to ensure it is energy efficient and fit for purpose.
- During the interim period, the Town Council have secured capital funding from the UKG Shared Prosperity Fund – RCT Community Fund to undertake key renovations and energy efficiency enhancements which must be completed by end of March 2024 and which are subject to the lease completion and landlords consent.

### Risks

3.5 The following risks and mitigating actions have been identified:

- Maintenance issues relating to assuming responsibility for a community building that hasn't been used/open for a few years. Mitigating Action Completed – the Town Council has commissioned and received a building condition and sustainability report which is being used to inform a schedule of works with the aim of completing the works by the end of March 2024. Capital funding has been secured subject to the completion of the lease. The Town Council employ a support team who can respond to day to day maintenance requests quickly.
- Financial sustainability of the community asset. Mitigating Actions – The Town Council has completed an exercise to look at community need in the area. Further events will be held to encourage local people to use the building once the building is open. The Town Council will endeavour to ensure that the income from the Centre is sustainable but has acknowledged that may take time and in the interim period is prepared to subsidise its running costs.

#### **4. BACKGROUND**

- 4.1 The Council's RCT Together Approach for progressing Community Asset Transfers was agreed by Cabinet on 30<sup>th</sup> October 2014. The approach sees the Council working with communities and partner agencies to sustain delivery of services that the Council may no longer be able to deliver on its own.
- 4.2 Applications are considered from "not for personal profit" voluntary and community groups, social enterprises and Town and Community Councils for activities, services and facilities that benefit residents within Rhondda Cynon Taf.
- 4.3 At the Cabinet meeting on 19<sup>th</sup> May 2016, it was agreed that applications for the asset transfer could now be dealt with under the Council's Delegated Decision framework. High Level Asset Transfers will need to be reported to Cabinet if Officers and the appropriate Cabinet Member feel that this is required.
- 4.4 A review of RCT Together was undertaken and approved by Cabinet on 21<sup>st</sup> November 2018 further ensuring that any future Community Asset Transfers align with the Council's Community Hub development programme and can deliver the Council's strategic service requirements. Each Hub will support a neighbourhood network of preventative community services and activities that will support people living in our communities to improve their independence, resilience, health and well-being.

#### **Overview of Pontypridd Town Council**

- 4.5 Established in 1974 under the Local Government Re-organisation (Local Government Act 1972), Pontypridd Town Council has 23 Councillors covering 10 Wards. There are more than 30,000 residents within the Town Council area and as such, Pontypridd Town Council is one of the largest Town & Community Councils in Wales.
- 4.6 The Town Council has experience in building management, being responsible for running two community centres and the Town Museum, currently employing 15 members of staff and commissioning 3 contractors who provide services to the Town Council and have circa 15 volunteers at various locations.
- 4.7 All buildings are managed by the Town Clerk and the Assistant Town Clerk with the support of a maintenance team that consist of 3 members of staff employed by the Town Council.
- 4.8 The Town Council also employs a qualified Accountant to oversee its finances and is subject to both an internal annual audit and an external audit with Audit Wales. In addition, all financial and policy/procedural matters are overseen by the Policy & Finance Committee which is chaired by the Town Council. The Town Council also has a robust set of Standing Orders and Financial Regulations which set the procedures and processes to be followed by councillors and staff and these are reviewed annually.



- 4.9 The Town Council has a contract with a provider who oversee employment policies and procedures providing advice on staffing and legislation as required. It complies with all relevant legislation and has a suite of policies in place. All staff who interact with children and vulnerable adults will receive a full DBS check and this will be reviewed each time a new group use the Centre.

#### The Proposal

- 4.10 The Town Council is proposing to lease Graig Community Centre from the Council, to be utilised for the benefit of the local and surrounding community. They aim to do this by:
- Supporting and encouraging activities for older and more vulnerable people on the Graig and wider surrounding areas, such as friendship groups, community coffee mornings and advice provision.
  - Encouraging people to lead a more active lifestyle by promoting and supporting lifestyle activity groups and providing a safe, subsidised centre for such activities to take place.
  - Supporting the improvement of outcomes for children and young people by encouraging use of the Centre for youth provision and children's activities.
- 4.11 The intention is to incorporate the Centre into the Town Council's building management process. All buildings are fully insured and regularly inspected. The building maintenance budget will be increased to incorporate ongoing repairs at the Centre.
- 4.12 The Town Council has a contractor who act as their 'competent person' under Health and Safety legislation ensuring that all policies and procedures in this area are in place and up to date. Annual safety inspections take place, and the Centre will be included in that inspection system within 12 months of taking on responsibility for the building.
- 4.13 The Centre will be managed by the Assistant Town Clerk with assistance from the Town Council's Business Support Officer and Community Development Workers. The Town Council also has a maintenance team who will be able to respond quickly to any repairs or maintenance issues that are required.
- 4.14 In the short term it is not expected that any new roles will be created. The work and oversight of the building will be undertaken by the current staff within the Town Council. However, it is anticipated that the current cleaner's hours will increase to ensure the Centre is maintained in a clean condition for users. Once the Centre is up and running and local use increases it is anticipated that a part time caretaker will be required for key holding duties.

- 4.15 Various community groups have expressed an interest in using the facility as local demand for services grow, which include a local playgroup, Mens Shed activities, cultural arts activities, gardening, food growing and Community Pantry activities, as well as intergenerational activities.
- 4.16 The Town Council has engaged a PR/marketing consultant to assist with all its publicity. Full advantage will be taken of all media outlets to advertise events and training courses. A webpage dedicated webpage will be developed to advertise activities within the Centre.
- 4.17 Notice boards are situated within the Graig, Penycoedcae and the Town Centre which will also advertise the Centre for those residents that are not able to access social media.

#### Review of Pontypridd Town Council's Business Plan

- 4.18 **Clear delivery plans in place** –the Town Council has a clear vision to expand and diversify activities to meet local need and demand, bringing an unused building back to into use.
- 4.19 The business plan outlines **engagement** that has already taken place with local community groups interested in providing services and activities from the venue if the community asset transfer is successful.
- 4.20 **Arrangements and capacity to manage the premises** – the Town Council has experience in building management, being responsible for Pontypridd Museum and Meadow Street. The Centre would be added to this portfolio and managed via the existing team.
- 4.21 **Market Appraisal** – a sound evidence base demonstrates the need and desire for the re-opening and continued use of this facility.
- 4.22 **Financial Appraisal** –the Town Council acknowledge that the centre is unlikely to be self-sufficient financially and although they will endeavour to ensure that the income from the Centre is sustainable and will cover all of the outgoing costs. In the event that this is not possible, the Town Council has sufficient reserves/financial contingency for this eventuality.
- 4.23 **Risk Assessment and Management** – some risks are identified within the business plan, all of which are supported by mitigating actions. The key risk relates to financial sustainability however, as outlined above, the Town Council are in a position to cover all costs.
- 4.24 **Partnership Engagement** –the Town Council demonstrate commitment to partnership working, hosting and operating various networking groups especially those relating to organising local events for the community. The Town Council has an established reputation for collaborative partnership working across all sectors.

4.25 **Outcomes** – the proposal contributes to identified County Borough strategic service priorities, whilst complementing other local projects/initiatives.

## **5. EQUALITY AND DIVERSITY IMPLICATIONS / SOCIO-ECONOMIC DUTY**

5.1 An Equality Impact Assessment screening form has been prepared for the purpose of this report. It has been found that a full report is not required at this time. The screening form can be accessed by contacting the author of the report or the Cabinet Business Officer.

## **6. WELSH LANGUAGE IMPLICATIONS**

6.1 There are no Welsh Language implications arising from this report. The Town Council employs staff who are fluent Welsh speakers and will provide publicity and information in both the English and Welsh Language.

## **7. FINANCIAL IMPLICATION(S)**

7.1 There will be no ongoing cost implications to the Council associated with the lease of the Centre. The Town Council will be responsible for all future capital and revenue costs associated with the operation of the building. This will include repair, maintenance and statutory compliance responsibilities.

7.2 The intention is to operate a self-funding facility with access to the Town Council's reserves and other eligible grant funding sources if necessary. The Town Council recognise that as the Centre has been closed for a few years, it may take some time to become self-sufficient and understand that it may need to subsidise building running costs for an extended period of time.

7.3 The lease will offer the Town Council the ability to lever in external funding sources that the Council would not be eligible for, in order to maintain and extend the lifespan of this much valued community asset.

## **8. LEGAL IMPLICATIONS OR LEGISLATION CONSIDERED**

8.1 The Council's Property Legal team completed an examination of the Council's title to the Centre. The examination revealed that Rhondda Cynon Taf County Borough Council is the registered owner of the Freehold interest of the Centre and there are no apparent legal restrictions preventing the proposed disposal as outlined in this report.

8.2 Under Section 123 of the Local Government Act 1972, Councils can dispose of land and buildings provided that best consideration is achieved. The Town Council will pay an Open Market Rent for the lease of the Centre.

## **9. CONSULTATION/INVOLVEMENT**

9.1 A "30 Day Window of Opportunity" advertising the Community Asset Transfer opportunity to any "not for personal profit" community organisation to submit an

“Expression of Interest” to lease the Centre was promoted on the Council’s website and community networks between December 2019 and January 2020. The only “Expression of Interest” received during this period was from the Town Council.

- 9.2 The Town Council has consulted with local people and engaged with local community groups in preparation for the proposed lease and have evidenced support that the proposal meets community needs and demand for this to be sustained for the long term future.
- 9.3 The Town Council works closely with the RCT Together Community Development Team and are part of the Neighbourhood Network for North-East Taff Ely area. This network incorporates key stakeholders within the community, providing opportunity to identify and assess need, prioritise solutions and improvements and promote better informed decision making.
- 9.4 The Town Council is currently developing a 4-year business plan which focuses on support for communities across the Town Council area. A key part of that strategy will be provision for young people working with established youth activity providers and developing innovative projects aimed and at and run by young people themselves. In addition, there is a desire to serve those who are older and experience unique challenges such as loneliness and isolation. The Town Council will invite the local community to work with them to co-produce groups and activities that will address the actual needs of the community by utilising the community’s existing assets to support, develop and enhance the local community.

**10. LINKS TO THE CORPORATE AND NATIONAL PRIORITIES AND THE WELL-BEING OF FUTURE GENERATIONS ACT.**

- 10.1 The Town Council’s proposals align with a raft of national and local objectives and priorities thus re-enforcing the public benefit that is delivered through the project, in turn contributing to the Council’s vision:

*“To be the best place in Wales to live, work and play, where people and businesses are independent, healthy, and prosperous.”*

- 10.2 The proposals also deliver against the three main priorities outlined within the Council’s Corporate Plan “Making A Difference” 2020-2024 through the following approaches:

- ***Ensuring People: are independent, healthy and successful.***
  - The Town Council work alongside and supports a diverse range of community groups including Interlink, Women’s Institute, Men’s Shed, Choral Society as well as history, yoga, fitness and photography groups and can demonstrate strong partnership working links. Expectation is that some of these groups will support the re-establishment of the Centre.
  - The Town Council’s developing strategic plan will place an emphasis on community engagement and resilience, enhancing health and wellbeing across its area and projects that support environmental sustainability.

- The Town Council will support and encourage activities for older and more vulnerable people across their communities such as friendship groups, community coffee mornings and advice provision. They will encourage people to lead more active lifestyles by promoting and supporting lifestyle activity groups and providing a safe, subsidised Centre for such activities to take place.

- ***Creating Places: where people are proud to live, work and play.***

- The Town Council has a growing reputation in environmental matters. They have established a large community growing and woodland area at one of their sites in Treforest (Meadow Street) and lessons learned from this project will enable them to establish an environmental approach to the rear garden area at the Centre.
- The Town Council will be reviewing their buildings to see if solar panels are economically viable, which will support their declaration of being in an environmental emergency. The Town Council has established an environmental working group who advise their Environment Committee.

10.3 Along with 44 public bodies across Wales, the Council is subject to the statutory requirements of the **Well-being of Future Generations (Wales) Act 2015**, which sets a common vision for the long-term well-being of people and communities through seven national well-being goals and provides a framework for public services to work differently through five sustainable development principles. These principles include thinking about the **long-term impact** of our actions, seeking to **prevent** issues from occurring in the first place or from worsening, **involving people** and communities in decisions made that affect them, working together **collaboratively** with other organisations and integrating our work to understand the knock-on effects of what we do. The Town Council contribute towards these well-being goals and sustainable principles by:

- Working collaboratively as part of the Neighbourhood Network in North-East Taff Ely to undertake an audit of community assets and regular engagement and consultation events to ensure community partners can meet the needs of local residents and build community resilience.
- Leasing the Centre will enable the Town Council to secure the long term provision of services for the community and will provide a facility for recreational, educational and social interaction purposes and will positively impact the health and well-being of users.
- Investing funding in the fabric of the building to increase the energy efficiency of the venue will likely lead to reductions in energy costs and the carbon footprint of the building, along with making it “fit for purpose” and ultimately more sustainable.

10.4 **The Council is approaching this principle in different ways and has launched RCT Together as a means of engaging and involving residents in how services are best sustained in communities:**

*“The Council’s vision is to develop a new relationship with residents that enables them to be independent and resilient and to take on greater responsibility for their local communities. This is not about the Council shifting its responsibility – it is about recognising that residents want to be more involved in what happens in their community”.*

- 10.5 The ‘RCT Together’ approach, aligning with the Council’s developments of Community Hubs and Neighbourhood Networks will further strengthen the involvement of local residents and community groups in determining the best use of its assets to enable the community to strengthen its resilience and wellbeing.

**11. STRATEGIC OR RELEVANT TO ELECTORAL WARDS (please specify)**

- 11.1 The Town Council, like RCT, has a desire to encourage high aspirations and to promote confidence and opportunities for all our local communities. RCT’s vision and priorities align well with the Town Council’s vision to improve the lives, health and well-being of everyone who lives and works in Pontypridd. We will do this by ensuring that we:

- (1) focus on people and community.
- (2) improving the environment and biodiversity.
- (3) promote the well-being of the town through events, culture and the arts; and
- (4) continue to invest in the regeneration of Pontypridd.

**12. CONCLUSION**

- 12.1 The Town Council’s proposal offers an opportunity to lever in funding to provide an accessible space from which to operate valued services and activities within the heart of the community.
- 12.2 The benefits of leasing an asset to a Community Group are substantial and varied, unlocking community enterprise, encouraging volunteer commitment, helping utilise local knowledge and skills and allowing the organisation to attract the necessary capital investment to create a thriving community facility.
- 12.3 A lease will increase the sense of ownership, enabling local people to develop a valuable asset, empowering the community to design and deliver services to meet local need as well as providing them with an ability to lever in funding to enhance this much loved community asset.
- 12.4 The Town Council is a robust organisation with strong governance measures in place and are proficient at engaging with the community and working collaboratively with partners to deliver a wider range of activities and programmes designed to support residents to be more resilient.
- 12.5 The Town Council has already been awarded capital funding subject to completion of the lease and works being undertaken in this current financial year.

12.6 The recommendation is therefore to approve the grant of a 21 year lease to enable this currently unused asset of community value to deliver much needed services and activities once again.



**LOCAL GOVERNMENT ACT 1972**

**AS AMENDED BY**

**THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

**RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL**

**DELEGATED OFFICER DECISION**

**NOVEMBER 2023**

**REPORT TO ACCOMPANY A DECISION OF THE DIRECTOR OF CORPORATE  
ESTATES AND THE DIRECTOR OF PUBLIC HEALTH, PROTECTION AND  
COMMUNITY SERVICES**

**RCT TOGETHER, COMMUNITY ASSET TRANSFER OF GRAIG COMMUNITY  
CENTRE TO PONTYPRIDD TOWN COUNCIL**

**Relevant Scrutiny Committee**

Community Services Scrutiny Committee

**Background Papers**

- Cabinet – 30<sup>th</sup> October 2014;
- Cabinet - 19<sup>th</sup> May 2016;
- RCT Together – Review of the Community Asset Transfer Process; Cabinet – 21<sup>st</sup> November 2018.

**Officer to contact**

Debra Hanney – Community Development Officer – 07880 044520