



Council Work Programme.

Forward plan of proposed Council Business for the 2018/19 Municipal Year

Specific Period: -May 2018 – April 2019.

(Summary of proposed Key Decisions coming forward for Members consideration.)

N.B – The work programme is subject to change to take account of any additional / deletion of reports, including any new consultative documents or legislative initiatives from the Welsh Government, which require urgent attention.

| Key Decision | Brief Outline | Responsible Officer | Open / Exempt Report | Consultation undertaken prior to Decision being made? |
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MAY

23.05.18

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| Appointments of Committee / Quasi Judicial Bodies / Ad hoc Committees / Standards Committee | To appoint the Council's Committees for the 2018-19 Municipal Year | Director, Legal & Democratic Services | Open | |
| Political Balance of the Council | To advise Members of the outcome of the review of political balance of the Authority | Director, Legal & Democratic Services | Open | |
| Appointment of Chairs & Vice Chairs | To appoint the Chairs and Vice-Chairs for the Council's Committees for the 2018-19 Municipal Year | Director, Legal & Democratic Services | Open | |
| Members Salaries & Allowances | To inform Members of the Independent Remuneration Panel For Wales' latest annual report and seek approval for Members' salaries and allowances for 2018-19 Municipal Year | Group Director, Corporate & Frontline Services Director, Legal & Democratic Services | Open | |
| Calendar of Meetings | To receive the Calendar of meetings schedule for the 2018-19 Municipal Year | Director, Legal & Democratic Services | Open | |
| Scrutiny Annual Report | To receive the Scrutiny Annual Report for the 2017-18 Municipal Year | Chair of Overview & Scrutiny | Open | All Scrutiny Committees |
| Changes to the Council Constitution | To endorse the proposed Changes to the Council Constitution, as approved by the Councils Corporate Governance & Constitutional Committee at its meeting on the 10 th May, 2018. | Director, Legal & Democratic Services Service Director, Cabinet & Public Relations | | Cabinet / Overview & Scrutiny Committee Corporate Governance & Constitution Committee |

| Key Decision | Brief Outline | Responsible Officer | Open / Exempt Report | Consultation undertaken prior to Decision being made? |
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| JUNE | 27.06.18 |
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| Council Work Programme | To receive the Draft Council Work Programme for the 2018-19 Municipal Year. | Service Director, Cabinet & Public Relations | Open | |
| Presentation by Transport for Wales | To provide information in respect of the Metro and the Franchise | Transport for Wales | Open | |
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| Key Decision | Brief Outline | Responsible Officer | Open / Exempt Report | Consultation undertaken prior to Decision being made? |
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JULY

25.07.18

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| Presentation by the Local Democracy and Boundary Commission For Wales | To provide Members with an overview of the process and procedures for conducting the Rhondda Cynon Taf CBC 2018 Electoral Review | Local Democracy and Boundary Commission For Wales | Open | |
| Urgent Executive Decisions | To present, for Members' information an overview of the Urgent Decisions taken forward by the Cabinet Committee and the Urgent Key Officer Delegated Decisions taken forward outside of the Cabinet Committee during the period April – June 2018. | Service Director, Cabinet & Public Relations | Open | Cabinet |
| Annual Treasury Management Review | To provide Members with information on: <ul style="list-style-type: none"> the Council's Treasury Management activity during 2017/18; and the actual Prudential and Treasury Indicators for 2017/18 As statutory required. | Group Director, Corporate & Frontline Services | Open | Finance & Performance Scrutiny |
| Council's Corporate Performance Report | To provide Members with the Council's Corporate Performance Report. | Chief Executive | Open | Cabinet |
| Medium Term Financial Plan – Update | To provide Members with an update on the Medium Term Financial Plan for 2018/19 – 2021/2022 | Group Director, Corporate & Frontline Services | Open | Cabinet |
| Cardiff Capital Region City Deal Joint Overview and Scrutiny Committee - Membership | To endorse the recommendations of the Overview & Scrutiny Committee in respect of the establishment of a CCRCD JOSCD and the appointed representative. | Director, Legal & Democratic Services | Open | Overview & Scrutiny |
| Local Carbon Vehicle (LCV) infrastructure in Rhondda Cynon | To receive an update in respect of the Notice of Motion relating to the development of a plan to | Group Director, Corporate & Frontline Services | Open | Council – 28.02.18 |

| Key Decision | Brief Outline | Responsible Officer | Open / Exempt Report | Consultation undertaken prior to Decision being made? |
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| Taf – Notice of Motion Update | support Local Carbon Vehicle (LCV) infrastructure in Rhondda Cynon Taf | | | |
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AUGUST – RECESS

SEPTEMBER

19.09.18

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| Statement of Accounts | To ensure that the Authority complies with the legal requirements relating to the production of a “Statement of Accounts” for the financial year ended 31 st March 2018 | Group Director, Corporate & Frontline Services | Open | Audit Committee |
| Audit Of Financial Statements - Rhondda Cynon Taf CBC And Rhondda Cynon Taf Pension Fund | To receive a presentation and report from the Wales Audit Office in respect of the audit of the Councils Financial Statements. | Report of the External Auditor | Open | Audit Committee |
| Annual Improvement Audit | To receive the External Auditors report | External Auditors report | Open | |
| Change to Membership | To receive details of a change of Membership request | Director of Communications & Interim Head of Democratic Services | Open | |
| Local Democracy and Boundary Commission For Wales | To consider the Council response to the Local Democracy and Boundary Commission for Wales review | Director of Communications & Interim Head of Democratic Services | Open | Overview & Scrutiny |
| Re-Appointment Of An Independent Member Of The | To consider the re-appointment of an independent member of the standards Committee | Director, Legal & Democratic Services | Open | |

| Key Decision | Brief Outline | Responsible Officer | Open / Exempt Report | Consultation undertaken prior to Decision being made? |
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| Standards Committee | | | | |
| Supporting the work of members – Telephone and Email Facilities and electronic access to information. | To consider the recommendations of the Democratic Services Committee considering the proposed way forward. | Director of Communications & Interim Head of Democratic Services | Open | Democratic Services |

OCTOBER

24.10.18

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| Local Democracy and Boundary Commission For Wales | To consider the Council response to the Local Democracy and Boundary Commission for Wales review following public consultation | Director of Communications & Interim Head of Democratic Services | Open | Public Consultation Overview & Scrutiny |
| Urgent Executive Decisions | To present, for Members' information an overview of the Urgent Decisions taken forward by the Cabinet Committee and the Urgent Key Officer Delegated Decisions taken forward outside of the Cabinet Committee during the period July – September 2018. | Director of Communications & Interim Head of Democratic Services | Open | Cabinet |
| Council's Revenue Budget – Provisional Settlement | To receive the report providing Members with information in respect of the 2019-2020 <u>Provisional</u> Local Government Settlement, and initial comments on its likely implications for the delivery of Council services | Group Director, Corporate & Frontline Services | open | Cabinet |
| Council Tax Discount | To receive the report providing Members with proposals in respect of Council Tax discount | Group Director, Corporate & Frontline Services | | |
| Council Investment Priorities | To consider any potential investment opportunities | Group Director, Corporate & Frontline Services | Open | Cabinet |
| Change to Membership | To receive details of a change of Membership request | Director of Communications & Interim Head of Democratic Services | Open | |

| Key Decision | Brief Outline | Responsible Officer | Open / Exempt Report | Consultation undertaken prior to Decision being made? |
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| Update on the Snow Warden NOM | To receive an update on the Notice of Motion agreed at the September Council meeting in respect of Snow Wardens | Director of Communications & Interim Head of Democratic Services | | Public Service Delivery, Communities & Prosperity scrutiny. |
| Audit Committee – Vice Chair Appointment | To consider the report in respect of the appointment of the Vice Chair of the Council’s Audit Committee | Director of Communications & Interim Head of Democratic Services | | |
| Chief Officer VER and Redundancy Packages | To receive the report of the Director, Human Resources in respect of the VER panel on the 17.10.18 | Director, Human Resources | | VER Panel |

NOVEMBER

28.11.18

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| Leaders Annual Debate | To receive & participate in the Leaders Annual Debate | Leader of the Council | Open | |
| 2018-19 Mid Year Treasury Management Stewardship Report | To provide Members with information on: <ul style="list-style-type: none"> The Council’s Treasury Management activity during the first 6 months of 2018-19 and Prudential and Treasury Indicators for the same period. | Group Director, Corporate & Frontline Services | Open | |
| Gambling Act 2005 – Revision Of Statement Of Principles (Local Policy) 2019 – 2021 | To adopt the revised Statement of Principles as agreed by the Licensing Committee | Director, Public Health, Protection & Community Services | Open | Licensing Cabinet |
| Appointment of a Reserve Independent Member to the | To consider the appointment of an independent reserve member of the standards Committee | Director, Legal & Democratic Services | Open | Standards Appointment Panel |

| Key Decision | Brief Outline | Responsible Officer | Open / Exempt Report | Consultation undertaken prior to Decision being made? |
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| Standards Committee | | | | |
| The Political Balance Of The Council And Allocation Of Notices Of Motion | To consider the Political Balance of the Council | Director of Communications & Interim Head of Democratic Services | Open | |
| Supporting The Work Of Members - Telephone And Email Facilities And Electronic Access To Information | To receive the recommendations of the Democratic Services Committee | Director of Communications & Interim Head of Democratic Services | | Democratic Services Committee – 12.11.18 |
| Recording Of Member Attendance | To receive the recommendations of the Democratic Services Committee | Director of Communications & Interim Head of Democratic Services | | Democratic Services Committee – 12.11.18 |
| Brexit | To receive an update in respect of Brexit | Chief Executive | | Cabinet |

DECEMBER

NO MEETING SCHEDULED

JANUARY

16.01.19

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| Welsh Church Act Annual Report | To approve the statement of Accounts for the Welsh Church Act Fund for the financial year ended 31 st March 2018, as statutory required. | Group Director, Corporate & Frontline Services | Open | Audit Committee |
| Urgent Executive Decisions | To present, for Members' information an overview of the Urgent Decisions taken forward by the Cabinet Committee and the Urgent Key Officer Delegated Decisions taken forward outside of the Cabinet Committee during the period October - | Director of Communications & Interim Head of Democratic Services | Open | Cabinet |

| Key Decision | Brief Outline | Responsible Officer | Open / Exempt Report | Consultation undertaken prior to Decision being made? |
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| | December 2018. | | | |
| Council Tax Reduction Scheme | The need to consider whether to revise or replace the Council existing Council Tax Reduction Scheme (CTRS) and the requirement to adopt a scheme by 31 st January 2019. | Group Director, Community & Children's Services | Open | |
| Presentation | To Receive The Commanding Officer Of RAF St Athan - Wing Commander Rowley. | | | |
| Out & About Two: The Rights Of Way Improvement Plan For Rhondda Cynon Taf 2019-2029 | To endorse the Rights Of Way Improvement Plan For Rhondda Cynon Taf 2019-2029 | Director, Public Health, Protection & Community Services | Open | Cabinet |
| Change to Membership | To receive details of a change of Membership request | Director of Communications & Interim Head of Democratic Services | Open | |

FEBRUARY

20.02.19 – CANCELLED

MARCH

06.03.19

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| Revenue Budget Strategy | To provide information to Members in respect of the Council's Revenue Budget, together with the level of Council Tax, for the year ending 31 st March 2020. | Group Director, Corporate & Frontline Services. | Open | Finance and Performance Scrutiny Cabinet |
| Council Tax Resolution | To provide Members with the details of the calculation of the Authority's Council Tax for the | Group Director, Corporate & Frontline Services | Open | Cabinet |

| Key Decision | Brief Outline | Responsible Officer | Open / Exempt Report | Consultation undertaken prior to Decision being made? |
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| | financial year ending 31 st March 2020 prior to passing the necessary statutory resolutions | | | |
| Capital Programme | To set out the Council's proposed Capital Programme for 2019-20 to 2021-22, following confirmation of the local government settlement for 2019-20. | Group Director, Corporate & Frontline Services | Open | Cabinet |
| Chief Officer VER and Redundancy Packages | To receive the report of the Director, Human Resources in respect of the VER panel on the 14.02.19 | Director, Human Resources | | VER Panel |
| Review Of The Council's Senior And Associated Management Post Structure | To receive the Review Of The Council's Senior And Associated Management Post Structure | Chief Executive | | Cabinet |
| Resignation Of The Senior Coroner For The South Wales Central Coroner Area | To receive the report of the Director, Legal & Democratic Services providing details of the resignation of the Senior Coroner for the South Wales Central Coroner Area. | Director of Legal & Democratic Services | | |
| | | | | 27.03.19 |
| The Council's Pay Policy Statement | To provide Members with information in respect of the Council's 2019-2020 Pay Policy Statement | Director of Human Resources Director of Legal & Democratic Services | Open | |
| Treasury Management Strategy | To provide Members with information in respect of treasury Management Strategy, Incorporating Investment Strategy, Prudential Indicators & MRP Statement for 2019/20. | Group Director, Corporate & Frontline Services | Open | Finance & Performance |
| Capital Strategy 2019/20 | To receive the Capital Strategy 2019/20 | Group Director, Corporate & Frontline Services | Open | |
| Brexit | To receive an oral update in respect of Brexit | Chief Executive | Open | |
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| Key Decision | Brief Outline | Responsible Officer | Open / Exempt Report | Consultation undertaken prior to Decision being made? |
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APRIL

10.04.19

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| Urgent Executive Decisions | To present, for Members' information an overview of the Urgent Decisions taken forward by the Cabinet Committee and the Urgent Key Officer Delegated Decisions taken forward outside of the Cabinet Committee during the period January - March 2019. | Director of Communications & Interim Head of Democratic Services | Open | Cabinet |
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MISCELLANEOUS (the following items to be considered as and when appropriate / necessary during the Municipal Year)

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| Changes to Committee Membership | To consider the changes to Committee Memberships as advised | Director of Communications & Interim Head of Democratic Services | Open | |
| Welsh Government Consultations | To consider the Council's response to relevant Welsh Government Consultations | Director, Legal & Democratic Services Director of Communications & Interim Head of Democratic Services | Open | |
| Public Questions & Presentations | To receive public questions & presentations | Director of Communications & | | |

| Key Decision | Brief Outline | Responsible Officer | Open / Exempt Report | Consultation undertaken prior to Decision being made? |
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| | | Interim Head of Democratic Services | | |
| Wales Audit Office Reports | To consider reports brought forward by the Wales Audit Office | As applicable | | |
| Corporate Plan – the Way Ahead | To receive details of the Councils Corporate Plan and its delivery | Chief Executive | Open | |
| Freedom of the Borough | To award the Freedom of the Borough following endorsement of the FOB Working Group recommendations | Director of Communications & Interim Head of Democratic Services | Open | Freedom of the Borough Working Group. |
| Notices of Motion | To consider Notices of Motions / Amendments to the Motion as received and in accordance with the Council Constitution. | | Open | |
| Members Questions | To consider the Questions put to Members as received and in accordance with the Council Constitution | | Open | |
| Cardiff Capital Region City Deal | To provide Members with updates / information in respect of the Cardiff Capital Region City Deal. | Chief Executive | | |
| Scrutiny Working Groups | To receive details of Scrutiny Working Group reviews Undertaken. | | | |
| Council Work Programme | To receive updates on the 2018-19 Council Work Programme | Director of Communications & Interim Head of Democratic Services | Open | |
| A Shared Community –Model | To advise Members of the revisions made to the Town | Director of Communications & | Open | Community Council Liaison |

| Key Decision | Brief Outline | Responsible Officer | Open / Exempt Report | Consultation undertaken prior to Decision being made? |
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| Charter Revisions | / Community Charter | Interim Head of Democratic Services | | Committee |
| Development Plan | To consider the next steps to develop a planning policy for the area/region. | Director, Regeneration, Planning & Housing | Open | Cabinet |

| Key Decision | Brief Outline | Responsible Officer | Open / Exempt Report | Consultation undertaken prior to Decision being made? |
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