



Council Work Programme.

Forward plan of proposed Council Business for the 2019/20 Municipal Year

Specific Period: -May 2019 – April 2020.

(Summary of proposed Key Decisions coming forward for Members consideration.)

N.B – The work programme is subject to change to take account of any additional / deletion of reports, including any new consultative documents or legislative initiatives from the Welsh Government, which require urgent attention.

Key Decision	Brief Outline	Responsible Officer	Open / Exempt Report	Consultation undertaken prior to Decision being made?
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MAY

15.05.19

Appointments of Committee / Quasi Judicial Bodies / Ad hoc Committees / Standards Committee	To appoint the Council's Committees for the 2019-20 Municipal Year	Service Director, Democratic Services & Communication	Open	
Political Balance of the Council	To advise Members of the outcome of the review of political balance of the Authority	Service Director, Democratic Services & Communication	Open	
Appointment of Chairs & Vice Chairs	To appoint the Chairs and Vice-Chairs for the Council's Committees for the 2019-20 Municipal Year	Service Director, Democratic Services & Communication	Open	
Members Salaries & Allowances	To inform Members of the Independent Remuneration Panel For Wales' latest annual report and seek approval for Members' salaries and allowances for 2019-20 Municipal Year	Service Director, Democratic Services & Communication, Director of Legal Services, Director of Finance & Digital Services	Open	
Calendar of Meetings	To receive the Calendar of meetings schedule for the 2019-20 Municipal Year	Service Director, Democratic Services & Communication	Open	
Annual Reports	To receive the Annual Reports for the 2018-19 Municipal Year for the following Committees: Standards, Audit and Scrutiny	Chairs of Overview & Scrutiny ; Chair of Standards Committee, Chair of Audit Committee	Open	All Scrutiny Committees; Standards Committee Audit Committee
Changes to the Council Constitution	To endorse the proposed Changes to the Council Constitution, as approved by the Councils Corporate Governance & Constitutional Committee at its meeting on the 2nd May, 2019.	Director of Legal Services; Service Director, Democratic Services & Communication		Corporate Governance & Constitution Committee

Key Decision	Brief Outline	Responsible Officer	Open / Exempt Report	Consultation undertaken prior to Decision being made?
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Outside Bodies And Other Committee Appointments	To appoint to the Outside Bodies and Other Committee Appointments for the 2019-20 Municipal Year	Service Director, Democratic Services & Communication	Open	
Presiding Member Report	To consider the recommendation of the Corporate Governance Committee in respect of the appointment of a Presiding Member	Service Director, Democratic Services & Communication	Open	Corporate Governance & Constitution Committee
Overview and Scrutiny 'Fit for the Future' - Proposed Scrutiny Arrangements	To receive the report outlining the proposed arrangements going forward for the Council's Scrutiny arrangements.	Service Director, Democratic Services & Communication	Open	Overview & Scrutiny, Corporate Governance & Constitution Committee.

JUNE

19.06.19 – 4pm

Medium Term Financial Planning	To provide Members with information regarding Medium Term Financial Planning processes.	Director of Finance & Digital Services. Director of Resources, WLGA	Open	
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19.06.19 – 5pm

Invitation to the Cwm Taf University Health Board	To receive representatives from the Cwm Taf University Health Board	Cwm Taf UHB	Open	
Political Balance of the Council	To advise Members of the outcome of the review of political balance of the Authority	Service Director, Democratic Services & Communication. Director of Legal Services	Open	
Council Work Programme	To receive the Draft Council Work Programme for the 2019-20 Municipal Year.	Service Director, Democratic Services & Communication	Open	

Key Decision	Brief Outline	Responsible Officer	Open / Exempt Report	Consultation undertaken prior to Decision being made?
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JULY

31.07.19

Audit Of Financial Statements - Rhondda Cynon Taf CBC And Rhondda Cynon Taf Pension Fund	To receive a presentation/ update from the Wales Audit Office and a report from Director of Finance & Digital Services respect of the audit of the Councils Financial Statements.	External Auditor Director of Finance & Digital Services	Open	Audit Committee
Urgent Executive Decisions	To present, for Members' information an overview of the Urgent Decisions taken forward by the Cabinet Committee and the Urgent Key Officer Delegated Decisions taken forward outside of the Cabinet Committee during the period April – June 2019.	Service Director, Democratic Services & Communication	Open	Cabinet
Annual Treasury Management Review	To provide Members with information on: <ul style="list-style-type: none"> the Council's Treasury Management activity during 2018/19; and the actual Prudential and Treasury Indicators for 2018/19 As statutory required.	Director of Finance & Digital Services.	Open	Finance & Performance Scrutiny
Council's Corporate Performance Report	To provide Members with the Council's Corporate Performance Report.	Chief Executive	Open	Cabinet / Finance & Performance Committee
Medium Term Financial Plan – Update	To provide Members with an update on the Medium Term Financial Plan for 2019/20 – 2022/2023	Director of Finance & Digital Services.	Open	Cabinet
Strategic Development Plan	To consider the next steps to develop a planning policy for the area/region.	Director of Prosperity, Development	Open	Cabinet
Financing of the 21st century schools capital programme using prudential borrowing	To consider the report relating to capital investment of the c21st School programme	Director of Finance & Digital Services.		

Key Decision	Brief Outline	Responsible Officer	Open / Exempt Report	Consultation undertaken prior to Decision being made?
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Nominations for Stakeholder Reference Group	To receive nominations to the Reference Group	Service Director of Democratic Services & Communication		
Political Balance of the Council	To advise Members of the outcome of the review of political balance of the Authority	Service Director, Democratic Services & Communication. Director of Legal Services	Open	

AUGUST – RECESS

SEPTEMBER

18.09.19

Wales Audit Office Annual Improvement Report	To receive the External Auditors report	External Auditors report	Open	
Local Carbon Vehicle (LCV) infrastructure in Rhondda Cynon Taf – Notice of Motion Update	To receive an update in respect of the Notice of Motion relating to the development of a plan to support Local Carbon Vehicle (LCV) infrastructure in Rhondda Cynon Taf	Service Director, Democratic Services & Communication	Open	Future Generations Scrutiny Working Group.
Local Democracy and Boundary Commission For Wales review	To consider the response to the Local Democracy and Boundary Commission for Wales review.	Service Director of Democratic Services & Communication Director of Legal Services		Overview & Scrutiny Committee
Brexit Update	To receive an update in respect of Brexit	Chief Executive	Open	
Changes to Committee Membership	To consider the changes to Committee Memberships as advised	Service Director, Democratic Services & Communication	Open	

Key Decision	Brief Outline	Responsible Officer	Open / Exempt Report	Consultation undertaken prior to Decision being made?
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OCTOBER	23.10.19
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Urgent Executive Decisions	To present, for Members' information an overview of the Urgent Decisions taken forward by the Cabinet Committee and the Urgent Key Officer Delegated Decisions taken forward outside of the Cabinet Committee during the period July – September 2019.	Service Director, Democratic Services & Communication	Open	Cabinet
Council Tax Discount	To receive the report providing Members with proposals in respect of Council Tax discount	Director of Finance & Digital Services.		
Council Investment Priorities	To consider any potential investment opportunities	Director of Finance & Digital Services.	Open	Cabinet
Invitation to the Cwm Taf Morgannwg University Health Board	To receive representatives from the Cwm Taf Morgannwg University Health Board	Cwm Taf UHB	Open	
Changes to Committee Membership	To consider the changes to Committee Memberships as advised	Service Director, Democratic Services & Communication	Open	

NOVEMBER	27.11.19
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Leaders Annual Debate	To receive & participate in the Leaders Annual Debate	Leader of the Council	Open	
2019-20 Mid-Year Treasury	To provide Members with information on: <ul style="list-style-type: none"> The Council's Treasury Management activity during the first 6 months of 2019-20 and Prudential and Treasury Indicators for the same period. 	Director of Finance & Digital Services.	Open	

Key Decision	Brief Outline	Responsible Officer	Open / Exempt Report	Consultation undertaken prior to Decision being made?
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Management Stewardship Report				
Local Development Plan Review Report and the Delivery Agreement	To consider the LDP and Delivery agreement.	Director of Prosperity, Development		Cabinet
Licensing Act 2003 – New Statement of Licensing Policy 2020-2025	To approve the Draft New Statement of Licensing Policy (Alcohol, Entertainment and Late Night Refreshment) 2020 – 2025.	Director of Public Health, Protection & Community Services	open	
A Shared Community –Model Charter Revisions	To advise Members of the revisions made to the Town / Community Charter	Service Director, Democratic Services & Communication	Open	Community Council Liaison Committee
Food Register – Notice of Motion Update	To receive an update in respect of the Notice of Motion concerning Food Registers	Service Director, Democratic Services & Communication	Open	Finance & Performance Scrutiny Committee

DECEMBER

NO MEETING SCHEDULED

JANUARY

15.01.20

Council Revenue Budget 2020/21 - Provisional Local Government Settlement	This report provides Members with information in respect of the 2020/2021 Provisional Local Government Settlement	Director of Finance & Digital Services.	Open	The Finance and Performance Scrutiny Committee, in line with its Terms of Reference, is a consultee as part of the Council's overall consultation arrangements.
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Key Decision	Brief Outline	Responsible Officer	Open / Exempt Report	Consultation undertaken prior to Decision being made?
Council Tax Reduction Scheme	The need to consider whether to revise or replace the Council existing Council Tax Reduction Scheme (CTRS) and the requirement to adopt a scheme by 31 st January 2020.	Director of Finance & Digital Services.	Open	
Welsh Church Act Annual Report	To approve the statement of Accounts for the Welsh Church Act Fund for the financial year ended 31 st March 2019, as statutory required.	Director of Finance & Digital Services.	Open	Audit Committee
Chief Officer VER & Redundancy Packages	Following a recommendation from the Council's Voluntary Early Retirement (VER) Panel to obtain Council approval for a Chief Officer severance package in accordance with the Council's approved Pay Policy statement	Joint report of the Chief Executive & Director of Human Resources	Open	Voluntary Early Retirement/Redundancy Panel
Climate Change	To receive an update from the Climate Champion Member and Officer in respect of the work of the Climate Control Steering Group and related plan.		Open	Climate Change Steering Group
Review Of Polling Districts, Polling Places And Polling Stations 2019	To receive the outcome of the statutory review of Polling Districts, Polling Places and Polling Stations within the area of the local authority and Parliamentary Constituencies of Cynon Valley, Pontypridd, Rhondda and Ogmore (in respect of that part of the Ogmore constituency which is situated in the Council area).	Director of Legal Services	Open	
Audit Committee – Appointment of Lay Member	To receive a report which sets out arrangements to appoint a replacement Lay Member to the Audit Committee, in accordance with the Local Government (Wales) Measure 2011.	Service Director, Democratic Services & Communication.	Open	Audit Committee

Key Decision	Brief Outline	Responsible Officer	Open / Exempt Report	Consultation undertaken prior to Decision being made?
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Local Government & Elections (Wales) Bill	To receive a report which provides Members with an update on the proposed position of the Overview & Scrutiny Committee on the proposals contained within the 'Local Government & Elections (Wales) Bill'	Service Director, Democratic Services & Communication.	Open	Overview & Scrutiny Committee
Political Balance of the Council	To advise Members of the outcome of the review of political balance of the Authority	Service Director, Democratic Services & Communication. Director of Legal Services	Open	
Urgent Executive Decisions	To present, for Members' information an overview of the Urgent Decisions taken forward by the Cabinet Committee and the Urgent Key Officer Delegated Decisions taken forward outside of the Cabinet Committee during the period October - December 2019.	Service Director, Democratic Services & Communication	Open	Cabinet

FEBRUARY

05.02.20

The Council's Pay Policy Statement	To provide Members with information in respect of the Council's 2020-2021 Pay Policy Statement	Director of Human Resources Director of Legal Services	Open	
Invitation to the Cwm Taf Morgannwg University Health Board	To receive representatives from the Cwm Taf Morgannwg University Health Board	Cwm Taf UHB	Open	

Key Decision	Brief Outline	Responsible Officer	Open / Exempt Report	Consultation undertaken prior to Decision being made?
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Changes to Committee Membership	To consider the changes to the Membership as advised	Service Director, Democratic Services & Communication	Open	
Appointment of Director of Children's Services	To consider the report of the Director of Human Resources	Director of Human Resources	Open	

MARCH

04.03.20 & 18.03.20

Revenue Budget Strategy	To provide information to Members in respect of the Council's Revenue Budget, together with the level of Council Tax, for the year ending 31 st March 2021.	Director of Finance & Digital Services.	Open	Finance and Performance Scrutiny Cabinet
Council Tax Resolution	To provide Members with the details of the calculation of the Authority's Council Tax for the financial year ending 31 st March 2021 prior to passing the necessary statutory resolutions	Director of Finance & Digital Services.	Open	Cabinet
Council Tax Premiums – Long Term Empty Properties and Second Homes	To provide Members with details of the Council Tax Premiums-Long Term Empty Properties and Second Homes	Director of Finance & Digital Services.	Open	
Capital Programme	To set out the Council's proposed Capital Programme for 2020-21 to 2022-23, following confirmation of the local government settlement for 2020-21.	Director of Finance & Digital Services.	Open	Cabinet
Treasury Management Strategy	To provide Members with information in respect of treasury Management Strategy, Incorporating Investment Strategy, Treasury Management indicators	Director of Finance & Digital Services.	Open	Finance & Performance

Key Decision	Brief Outline	Responsible Officer	Open / Exempt Report	Consultation undertaken prior to Decision being made?
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	and minimum revenue provision (&MRP Statement for 2020/21.)			
Capital Strategy 2020/21	To receive the Capital Strategy 2020/21 incorporating prudential indicators.	Director of Finance & Digital Services.	Open	
Council's Corporate Plan 2020-2024	To provide Members with the Council's Corporate Plan 2020 – 2024.	Chief Executive		Scrutiny Committee
Changes to Committee Membership	To consider the changes to the Membership as advised	Service Director, Democratic Services & Communication	Open	

APRIL

01.04.20

Urgent Executive Decisions	To present, for Members' information an overview of the Urgent Decisions taken forward by the Cabinet Committee and the Urgent Key Officer Delegated Decisions taken forward outside of the Cabinet Committee during the period January - March 2020.	Service Director, Democratic Services & Communication	Open	Cabinet
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MISCELLANEOUS (the following items to be considered as and when appropriate / necessary during the Municipal Year)

Key Decision	Brief Outline	Responsible Officer	Open / Exempt Report	Consultation undertaken prior to Decision being made?
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Brexit Update	To receive an update in respect of Brexit	Chief Executive	Open	
Local Democracy and Boundary Commission For Wales review	To consider the response to the Local Democracy and Boundary Commission for Wales review.	Service Director of Democratic Services & Communication Director of Legal Services		
Changes to Committee Membership	To consider the changes to Committee Memberships as advised	Service Director, Democratic Services & Communication	Open	
Welsh Government Consultations	To consider the Council's response to relevant Welsh Government Consultations	Director of Legal Services ; Service Director, Democratic Services & Communication	Open	
Public Questions & Presentations	To receive public questions & presentations	Service Director, Democratic Services & Communication		
Wales Audit Office Reports	To consider reports brought forward by the Wales Audit Office	As applicable		
Corporate Plan – the Way Ahead	To receive details of the Councils Corporate Plan and its delivery	Chief Executive	Open	
Freedom of the Borough	To award the Freedom of the Borough following endorsement of the FOB Working Group recommendations	Service Director, Democratic Services & Communication	Open	Freedom of the Borough Working Group.
Notices of Motion	To consider Notices of Motions / Amendments to the Motion as received and in accordance with the Council Constitution.	Service Director, Democratic Services & Communication	Open	

Key Decision	Brief Outline	Responsible Officer	Open / Exempt Report	Consultation undertaken prior to Decision being made?
	To receive updates in respect of Notices of Motion as appropriate.			
Members Questions	To consider the Questions put to Members as received and in accordance with the Council Constitution	Service Director, Democratic Services & Communication	Open	
Cardiff Capital Region City Deal	To provide Members with updates / information in respect of the Cardiff Capital Region City Deal.	Chief Executive		
Scrutiny Working Groups	To receive details of Scrutiny Working Group reviews Undertaken.	Service Director, Democratic Services & Communication		
Council Work Programme	To receive updates on the 2019-20 Council Work Programme	Service Director, Democratic Services & Communication	Open	

Key Decision	Brief Outline	Responsible Officer	Open / Exempt Report	Consultation undertaken prior to Decision being made?
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